



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY MAY 1, 2014  
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

**1. CALL TO ORDER**

The Napa-Vallejo Waste Management Authority met Thursday, May 1, 2014 at the City of American Canyon City Council Meeting Chambers. Chair Wagenknecht called the meeting to order at 9:04 a.m.

**2. ROLL CALL**

The following Members were present: Chair Wagenknecht, Vice Chair Pedroza, Member Garcia and Member Malgapo.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

None

**5. PRESENTATIONS AND COMMENDATIONS**

None

**6. CONSENT CALENDAR**

**A. APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of the Board Minutes for the April 3, 2014 Regular Meeting.

**ITEM A: Approved as recommended: LG-AP-BW-JM**

**7. ADMINISTRATIVE ITEMS**

**A. DRTS QUARTERLY FINANCIAL AUDIT**

REQUESTED ACTION: Executive Director requests acceptance of Napa Vallejo Waste Management Authority Internal Audit Report for the quarter ended September 30, 2013.

**ITEM A: Accepted as presented: LG-AP-BW-JM**

**B. FINANCIAL REPORT**

DISCUSSION ITEM: Staff to present and discuss Fiscal Year 2014 3<sup>rd</sup> Quarter (January 1 2014 to March 31, 2014) financial statement for the Authority.

**ITEM B: No action taken – Discussion only**

**C. DEVLIN ROAD TRANSFER STATION PAVEMENT REHABILITATION – PHASE 1**

REQUESTED ACTION: Executive Director requests the following actions related to the Devlin Road Transfer Station Pavement Rehabilitation Phase 1 Project - #13812:

1. Award the contract for “Devlin Road Transfer Station Pavement Rehabilitation – Phase 1, Project 13812” to the low bidder, Argonaut Constructors of Santa Rosa, CA, for their bid of \$836,653.00; and
2. Authorize the Chair to sign the construction contract; and
3. Authorize the Executive Director to approve project change orders not to exceed 15% of the contract amount; and
4. Approve Budget Transfer No. NVW 004 increasing 2013-14 Appropriations in Professional Services by \$30,000 and Infrastructure by \$125,000 in the Pavement Rehab Capital Improvement Budget for the Construction Contract, Change Orders and Professional Services related to the Project.

**D. 2014-11 TESTING SERVICES**

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2014-11 with RGH Consultants, effective May 1, 2014 through December 31, 2014, in the amount of \$43,515 for construction testing services related to the DRTS Pavement Rehabilitation Project 13812

**E. 2014-12 CONSTRUCTION SURVEYING**

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2014-12 with Terra Firma Surveys, Inc., effective May 1, 2014 through December 31, 2014, in the amount of \$23,040 for construction surveying services related to the DRTS Pavement Rehabilitation Project 13812

**ITEMS C, D and E approved as proposed: LG-AP-BW-JM**

**F. PROPOSED FISCAL YEAR 2014/2015 BUDGET STUDY SESSION**

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. Revenue projections and debt service and operations budget; and
2. Debt, operating and capital reserves; and
3. Capital Improvement Budget

**ITEM F: No action taken - Discussion only**

**B. EXECUTIVE DIRECTOR’S REPORT**

DISCUSSION ITEM: Authority Executive Director, Rich Luthy, reported on recent activities

related to the Authority

**No Action Taken – Report only**

**8. FACILITIES BUSINESS ITEMS**

None

**9. OTHER BUSINESS ITEMS**

**A. Reports from Jurisdictions**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: – Jess Malgapo
- ii. Napa City: Alfredo Pedroza and Kevin Miller
- iii. Napa County: Steve Lederer
- iv. American Canyon: Leon Garcia

**B. Future Agenda Items**

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

**10. CLOSED SESSION**

None

**11. ADJOURNMENT**

The Meeting adjourned at 9:40 A.M. with the notation that the next Regular meeting of the Authority Board of Directors will be held Thursday, June 5, 2014 at 9:00 a.m.

AYES: \_\_\_\_\_  
 NOES: \_\_\_\_\_  
 ABSTAIN: \_\_\_\_\_  
 ABSENT: \_\_\_\_\_

By: \_\_\_\_\_

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: BW = Brad Wagenknecht, LG = Leon Garcia, AP = Alfredo Pedroza; JM = Jess Malgapo  
 The maker of the motion and second are reflected respectively in the order of the recorded vote.  
 Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent