



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY, JUNE 6, 2013
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, June 6, 2013 at the City of American Canyon City Council Meeting Chambers. Chair Sunga called the meeting to order at 9:02 a.m.

2. ROLL CALL

The following Members were present: Chair Sunga, Vice Chair Luce, Member Garcia and Member Pedroza.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None

5. PRESENTATIONS AND COMMENDATIONS

None

6. CONSENT CALENDAR

A. BOARD MINUTES

REQUESTED ACTION: Approval of the Board Minutes for the May 2, 2013 Regular Meeting.

B. AGREEMENT 2014-02 GOLDER

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement 2014-02 with Golder Associates for the term July 1, 2013 through June 30, 2014, in an amount not to exceed \$143,050 for FY 2014, with an option to renew for each of the next two years through Fiscal Year 2016, for professional services related to the American Canyon Sanitary Landfill.

C. AMENDMENT TO AGREEMENT 2011-13 VENCE

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 2 to Agreement No. 2011-13 with Tom Vence dba Vence Consulting, extending the expiration date from December 31, 2012 to June 30, 2013, with all other terms and conditions of the original Agreement to remain the same.

D. AMENDMENT TO AGREEMENT 2012-04 GOLDER

REQUESTED ACTION: Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 2012-04 with Golder Associates, Inc., increasing the amount by \$12,500 for a new maximum of \$57,600 in FY 2013 only, for professional services related to increased well monitoring and compliance conformity issues, with all other terms and conditions of the Agreement to remain the same.

E. AMENDMENT TO AGREEMENT 2012-09 SHAW

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 1 to Agreement No. 2012-09 with Shaw Environmental, Inc., and the City of American Canyon, extending the term from December 31, 2012 to June 30, 2013 for technical evaluation of the microturbine project at the American Canyon Sanitary Landfill, with all other terms and conditions of the Agreement to remain the same.

F. UNCOLLECTIBLES

REQUESTED ACTION: Approval to excuse accounts totaling \$552.48 for payments due to the Devlin Road Transfer Station, due to the inability to locate or collect from a responsible party for the charges against the uncollectible accounts.

Approval of Consent Calendar Items A through F: LG-ML-HS-AP

7. ADMINISTRATIVE ITEMS

A. 2014-01 DISPOSAL SERVICES AGREEMENT

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2014-01 with Potrero Hills Landfill, Inc., for Long Term Residue Disposal and ADC Capacity, effective January 1, 2014 through December 31, 2018 or December 31, 2023, as determined by the Board, with three 5-year renewal options.

B. 9:00 A.M. PUBLIC HEARING – RECOMMENDED FISCAL YEAR 2013-2014 BUDGET

REQUESTED ACTION: Approval of Authority Resolution No. 2014-03 adopting the Final Fiscal Year 2013-2014 recommended Operations and Capital Improvement budgets. (weighted vote required.)

C. DRTS QUARTERLY FINANCIAL AUDIT

REQUESTED ACTION: Accept Board Summary of Accountants' Report on Applying Agreed-Upon Procedures for the Quarter ended December 31, 2012.

Approval of Administrative Item A: LG-ML-HS-AP

10 year through 12/31/2023

Approval of Administrative Item B: ML-LG-HS-AP

Administrative Item C: LG-AP-ML-HS

8. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Authority Executive Director, Rich Luthy, reported on recent activities related to the Authority

No Action Taken – Report only

9. OTHER BUSINESS ITEMS

A. Reports from Jurisdictions

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

i. Vallejo: – Derek Crutchfield reported for the City of Vallejo

ii. Napa City: Chris Schup reported for the City of Napa

iii. Napa County: None

iv. American Canyon: Leon Garcia reported for the City of American Canyon

B. Future Agenda Items

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

10. CLOSED SESSION

None

11. ADJOURNMENT

The Meeting adjourned at 10:00 A.M. with the notation that the next Regular meeting of the Authority Board of Directors will be held Thursday, July 11, 2013 at 9:00 a.m.

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

By: _____
ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: HS = Hermie Sunga, ML = Mark Luce, LG = Leon Garcia, AP = Alfredo Pedroza;
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent