



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY, MAY 2, 2013
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, May 2, 2013 at the City of American Canyon City Council Meeting Chambers. Chair Sunga called the meeting to order at 9:02 a.m.

2. ROLL CALL

The following Members were present: Chair Sunga, Vice Chair Luce, Member Garcia and Member Pedroza.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

- a. Michael Reagan spoke to remind Board of requests he made in his letter of March 19, 2013 regarding Measure E issues and to thank the Board for their consideration.
- b. Joe Peatman, Jr., spoke in support of the Authority awarding a disposal contract in favor of the lowest bidder.
- c. Jim Dunbar, representing Potrero Hills Landfill, thanked the Board for the opportunity to respond to the Disposal RFP.

5. PRESENTATIONS AND COMMENDATIONS

None

6. CONSENT CALENDAR

A. BOARD MINUTES

REQUESTED ACTION: Approval of the Board Minutes for the April 4, 2013 Regular Meeting.

B. UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT IMPLEMENTAION

REQUESTED ACTION:

1. Second reading and adoption of Ordinance 2013-04 to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (Section 2200, et seq. of the Public Contract Code).
2. Adoption of Resolution 2013-03 electing to become subject to the Uniform Public Construction Cost Accounting Act and establishing Uniform Public Construction Cost Accounting Standards.

Approval of Consent Calendar Item A and B: LG-AP-HS-ML

7. ADMINISTRATIVE ITEMS

A. DRTS QUARTERLY FINANCIAL AUDIT

REQUESTED ACTION: Accept Accountants' Report on Applying Agreed-Upon Procedures for the Quarter ended September 30, 2012.

B. FINANCIAL REPORT

DISCUSSION ITEM: Staff to present and discuss Fiscal Year 2013 3rd Quarter (January 1, 2011 to March 31, 2013), financial statement for the Authority.

C. DISPOSAL RFP

REQUESTED ACTION: Authorize staff to proceed with preparation of necessary contract documents for disposal of Authority waste at Potrero Hills Landfill for the period January 1, 2014 through December 31, 2018. Said contract would be brought to the Board for consideration and adoption at a subsequent meeting.

D. PROPOSED FISCAL YEAR 2013/2014 BUDGET STUDY SESSION

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. Revenue projections and debt service and operations budget; and
2. Debt, operating and capital reserves; and
3. Capital Improvement budget

Approval of Administrative Item A: **LG-ML-AP-HS**
 Approval of Administrative Item C: **LG-AP-ML-HS**
 Administrative Items B and D: **No Action Taken – Discussion only**

8. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR’S REPORT

DISCUSSION ITEM: Authority Executive Director, Rich Luthy, reported on recent activities related to the Authority

No Action Taken – Report only

9. OTHER BUSINESS ITEMS

A. Reports from Jurisdictions

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: – Derek Crutchfield reported for the City of Vallejo
- ii. Napa City: Kevin Miller reported for the City of Napa
- iii. Napa County: None
- iv. American Canyon: Leon Garcia reported for the City of American Canyon

B. Future Agenda Items

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

10. CLOSED SESSION

None

11. ADJOURNMENT

The Meeting adjourned at 10:00 A.M. with the notation that the next Regular meeting of the Authority Board of Directors will be held Thursday, June 6, 2013 at 9:00 a.m.

AYES: _____
 NOES: _____
 ABSTAIN: _____
 ABSENT: _____

By: _____

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: HM = Hermie Sunga, ML = Mark Luce, LG = Leon Garcia AP = Alfredo Pedroza;
 The maker of the motion and second are reflected respectively in the order of the recorded vote.
 Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent