



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY, APRIL 4, 2013  
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

**1. CALL TO ORDER**

The Napa-Vallejo Waste Management Authority met Thursday, April 4, 2013 at the City of American Canyon City Council Meeting Chambers. Chair Sunga called the meeting to order at 9:03 a.m.

**2. ROLL CALL**

The following Members were present: Chair Sunga, Vice Chair Luce, Member Garcia and Member Pedroza.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

Jim Dunbar, representing Potrero Hills Landfill, thanked the Board for the opportunity to respond to the Disposal RFP.

**5. PRESENTATIONS AND COMMENDATIONS**

None

**6. CONSENT CALENDAR**

**A. BOARD MINUTES**

REQUESTED ACTION: Approval of the Board Minutes for the February 7, 2013 Regular Meeting

**B. BYLAWS REVISION**

REQUESTED ACTION: Adoption of Resolution 2013-02 amending and re-adopting the Authority Bylaws, effective April 4, 2013, by updating the terminology to more accurately reflect current practice since last adopted in 2009.

**C. AMENDMENT TO AGREEMENT 2011-13**

REQUESTED ACTION: Approval of and authorization for Chair to sign Amendment No. 1 to Agreement No. 2011-13 with Tom Vence dba Vence Consulting, increasing the amount by \$5,000 for a new maximum of \$37,000 with all other terms and conditions of the original Agreement to remain the same.

**D. AMENDMENT TO AGREEMENT 2011-04**

REQUESTED ACTION: Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement 2011-04 with 21<sup>st</sup> Century Environmental Management of California LP, to remove the disposal of latex and oil-based paint from the Agreement, and allow 21<sup>st</sup> Century Environmental Management to contract with PaintCare, Inc., for disposal of the waste paint.

**E. NAPA STATE HOSPITAL AGREEMENT**

REQUESTED ACTION: Approval and authorization for the Chair to sign Authority Agreement No. 2013-05 with Napa State Hospital (State Agreement No. 13-41002), for the term July 1, 2013 through June 20, 2015 for revenues to the Authority derived from the offloading of municipal waste at the Devlin Road Transfer Station.

**F. GRANT APPLICATIONS**

REQUESTED ACTION: Approval of the following related to grant applications:

1. Authorization for the Executive Director to apply for state, federal or local grants on behalf of the Authority; and
2. Authorization for the Executive Director to execute documents necessary and proper to effect said grant application.

**G. DETERMINATION OF MEMBERS' CALENDAR YEAR'S WASTE QUANTITIES**

REQUESTED ACTION: Approval of the Determination of the Members' Calendar Year Waste Quantities used to set the next Fiscal Year's weighted voting, as set forth in Section 8.3(c) of the Authority's Joint Powers Formation Agreement (No. 3352). The member jurisdiction's percentage of input to the Devlin Road Transfer Station (DRTS) for Calendar Year 2012 was as follows: City of Vallejo 48%, City of Napa 32%, City of American Canyon 8%, and County of Napa 12%.

**Approval of Consent Calendar Item A: LG-AP-HS-BW(A)**

**Approval of Consent Calendar Items B through G: LG-AP-HS-BW**

**7. ADMINISTRATIVE ITEMS**

**A. 9:00 A.M. PUBLIC HEARING**

**UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT IMPLEMENTATION**

REQUESTED ACTION: First reading and intention to adopt Ordinance 2013-04 to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act (Section 22000, et seq. of the Public Contract Code).

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**Public Hearing Opened – No Public Comment**

**Closed Public Hearing**

**Title of Ordinance Read**

**Motion to Waive Reading balance of Ordinance: BW-AP-HS-LG**

**Motion of Intent to Adopt Ordinance: BW-AP-HS-LG**

**B. PROPOSED FISCAL YEAR 2013/2014 BUDGET STUDY SESSION**

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. Revenue projections and debt service and operations budget; and
2. Debt, operating and capital reserves; and
3. Capital Improvement Budget

**No Action Taken - Discussion only**

**8. FACILITIES BUSINESS ITEMS**

**A. EXECUTIVE DIRECTOR'S REPORT**

DISCUSSION ITEM: Authority Executive Director, Rich Luthy, reported on recent activities related to the Authority

**No Action Taken – Report only**

**9. OTHER BUSINESS ITEMS**

**A. Reports from Jurisdictions**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: – Derek Crutchfield reported for the City of Vallejo
- ii. Napa City: Kevin Miller reported for the City of Napa
- iii. Napa County: Steve Lederer reported for the County of Napa
- iv. American Canyon: Leon Garcia reported for the City of American Canyon

**B. Future Agenda Items**

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

**10. CLOSED SESSION**

None

**11. ADJOURNMENT**

The Meeting adjourned at 9:34 A.M. with the notation that the next Regular meeting of the Authority Board of Directors will be held Thursday, May 2, 2013 at 9:00 a.m.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

By: \_\_\_\_\_

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: LG = Leon Garcia AP = Alfredo Pedroza; ML = Mark Luce; BW = Brad Wagenknecht  
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent