



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY, JULY 12, 2012
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, June 7, 2012 at the City of American Canyon City Council Meeting Chambers. Chair Garcia called the meeting to order at 9:05 a.m.

2. ROLL CALL

The following Members were present: Chair Garcia, Vice Chair Hannigan, Member Luce and Member Mott

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Jim Dunbar, representing Potrero Hills Landfill, updated the Board concerning progress on Measure E. He also advised the Board that with the recent increase in bridge tolls, the Authority could save as much as \$175,000 to \$250,000 in transportation costs in the next year by using the Potrero Hills facility.

5. PRESENTATIONS AND COMMENDATIONS

None

6. CONSENT CALENDAR

A. BOARD MINUTES

REQUESTED ACTION: Approval of the Board Minutes for the June 7, 2012 Regular Meeting.

B. AGREEMENT 2012-08 ZFA ENGINEERING

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 2012-08 with ZFA Engineering in the amount of \$49,400 for the term July 1, 2012 through June 30, 2013 to prepare construction documents for specific tasks as identified and prioritized from the Devlin Road Transfer Station Master Plan accepted in March 2012.

C. CANCEL MEETING

REQUESTED ACTION: Approval and authorization to cancel the August 2, 2012 Regular Meeting.

Approval of Consent Calendar items: A, B and C: PM-ML-LG-EH

7. ADMINISTRATIVE ITEMS

A. INSURANCE

REQUESTED ACTION: Review of the Authority's insurance coverages for Fiscal Year 2013.

Kent Imrie of Malloy, Imrie, and Vasconi presented an overview and identified the changes in coverage between years 2012 and 2013.

No Action taken – Discussion only

B. FINANCIAL REPORTS

DISCUSSION ITEM: Staff to present and discuss the May 2012 financial statements for the Authority.

No Action taken – Discussion only

8. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR’S REPORT

DISCUSSION ITEM: Authority Executive Director, Rich Luthy, reported on recent activities related to the Authority

No Action Taken – Report only

9. OTHER BUSINESS ITEMS

A. Reports from Jurisdictions

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: None – Derek Crutchfield reported for the City of Vallejo
- ii. Napa City: Chris Shoop reported for the City of Napa
- iii. Napa County: No Report for the County of Napa
- iv. American Canyon: Leon Garcia reported for the City of American Canyon

B. Future Agenda Items

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

10. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL

Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (1 potential case)

11. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

TITLE: AUTHORITY EXECUTIVE DIRECTOR

The Board adjourned to Closed Session at 9:28 A.M.

Closed Session concluded at 10:00 A.M.

There was No Reportable Action on the Closed Session items.

12 Adjournment

The Meeting adjourned at 10:02 A.M. with the notation that the August meeting has been cancelled and the next scheduled meeting of the Authority Board of Directors will be held Thursday, September 13, 2012 at 9:00 a.m.

AYES: _____
 NOES: _____
 ABSTAIN: _____
 ABSENT: _____

By: _____

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: LG = Leon Garcia; EH = Erin Hannigan; ML = Mark Luce; PM = Peter Mott
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent