Award Task Order for the CMMS Software Procurement and Implementation

Napa Sanitation District
Board of Directors Meeting
May 2, 2018

What is a CMMS?

- Computerized Maintenance Management System (CMMS)
- Software that uses/maintains a database of information on maintenance activities
  - Maintenance scheduling
  - Data tracking
  - Reporting
- Information is used to:
  - Schedule work orders (maintenance work)
  - Track cost/condition of assets
  - Make informed decisions

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What's wrong with the CMMS we have now?

- No support on Windows10 OS
- Three databases (Hansen, MP2 and GIS)
- Old technology with minimal current features
- Limited integration with other NapaSan software programs
- No new GIS integration (need printed maps)
- Users interface is cumbersome

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What are some benefits of a new CMMS?

- Efficiency (ie. finding a cleanout at night during a storm and analytics for pipe cleaning frequency)

- Liability (ie. can attach photos of mark and locate to assets)

- Cost Effectiveness (ie. work orders can be scheduled automatically).

- Integration (One central database - Woohoo)

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Timmons Group Scope

- Project initiation
- Software installation
- Software configuration
- Documenting current workflow
- Software integration with other software packages
- Development of custom reports
- User acceptance testing
- Training for software users and software administration
- Ad-hoc support

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Project Financials

Component	Cost
Implementation	$277,882.50
Software	$40,000.00
GHD Support (Estimated)	$170,000.00
Server Purchases (Estimated)	$20,000.00
Staff Time (Estimated)	$60,000.00
Total Cost	**$567,882.50**
Budget	**$625,000.00**

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Anticipated Schedule

Milestone	Date
Notice to Proceed	May 2018
Accept Completion/ Presentation to Board	July 2019

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Staff Recommendation

- Authorize the Purchasing Agent to execute Task Order with Timmons Group to provide Computerized Maintenance Management System (CMMS) Implementation and Software in the amount of $317,882.50.

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