

**BUDGET ADJUSTMENT REQUEST**  
**Increase/Decrease Between Expenses**  
**Increase/Decrease Between Revenues**

Fiscal Year: **2017-2018**

**REVISED**

Date: 01/11/18  
Division: Napa Sanitation District  
Prepared By: Cyndi Bolden  
Phone: 707.258.6001

Board # (If Appl): N/A  
Budget Journal ID: NSD006  
Journal Entry ID: \_\_\_\_\_  
Date Posted: \_\_\_\_\_

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7810000	55300	18737	Flash Mixer Replacement	45,000.00	
7800	7810000	55400	18739	Pond 1 Transformer Repair	25,000.00	
7800	7810000	55500	18704	MH Rehab - Nipak - Basin H		5,000.00
7800	7810000	55300	18728	Roof Rplcmnt SH Bldg/Dsgtr Twr		65,000.00
Adjustment Totals					70,000.00	70,000.00

Justification: Unanticipated replacement of Flash Mixer and repair of the Pond 1 Transformer

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved.	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove
Date: <u>01/11/18</u>	Date: _____	Date: _____	Date: _____
Budget Adjustment is in Accordance with Board Resolution 03-112 ( >\$10,000 )			Agenda Item
Department Head	Auditor-Controller	County Executive Officer	Clerk of the Board of Supervisors

**DIRECTION TO NAPASAN FINANCE --**

**Description:**

This budget transfer is for the unanticipated replacement of the Flash Mixer and repair of the Pond 1 Transformer.

Please initiate the following budget transfers:

**Current Budget:**

Capital Project # 18704 - MH Rehab - Nipak - Basin H	284,600
Capital Project # 18728 - Roof Rplcmnt-SH Bldg/Dsgtr Twr	232,900
Capital Project # 18737 - Flash Mixer Replacement	-
Capital Project # 18739 - Pond 1 Transformer Repair	-
<b>Total</b>	<b>517,500</b>

**Decrease:**


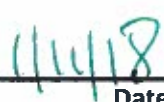


Capital Project # 18704 - MH Rehab - Nipak - Basin H	(5,000)
Capital Project # 18728 - Roof Rplcmnt-SH Bldg/Dsgtr Twr	(65,000)
<b>Total</b>	<b>(70,000)</b>

**Increase:**

Capital Project # 18737 - Flash Mixer Replacement	45,000
Capital Project # 18739 - Pond 1 Transformer Repair	25,000
<b>Total</b>	<b>70,000</b>

**New Budget:**

Capital Project # 18704 - MH Rehab - Nipak - Basin H	279,600
Capital Project # 18728 - Roof Rplcmnt-SH Bldg/Dsgtr Twr	167,900
Capital Project # 18737 - Flash Mixer Replacement	45,000
Capital Project # 18739 - Pond 1 Transformer Repair	25,000
<b>Total</b>	<b>517,500</b>

 Finance Department	 Date
 Jeff Tucker, DAS/CFO	 Date

**BUDGET ADJUSTMENT REQUEST**  
Increase or Decrease in Both Revenues and Expenses

Fiscal Year: **2017-2018**

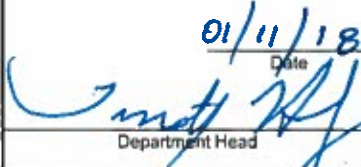
Date: 01/11/18  
Division: Napa Sanitation District  
Prepared By: Cyndi Bolden  
Phone: 707.258.6001

Board # (If Appl): 18-001  
Budget Journal ID: NSD007  
Journal Entry ID: \_\_\_\_\_  
Date Posted: \_\_\_\_\_

Fund	Sub-Division	Program	Account	Descriptions	Increase	Decrease
<b>Revenue Accts</b>						
<b>Adjustment Totals</b>					0.00	0.00

<b>Expense Accts</b>						
7800	7810000	18738	55400	Combination Truck Veh #529B	575,000.00	
<b>Adjustment Totals</b>					575,000.00	0.00

Justification: Purchase of replacement combination truck moved up from FY 18-19.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved.  <div align="center"> <u>01/11/18</u> Date              Department Head         </div>	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form.  <div align="center">           _____            Date            Auditor-Controller         </div>	<div> <input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove      Date _____         </div> <div>           Budget Adjustment is in Accordance with Board Resolution 03-112 ( &gt;\$10,000 )         </div> <div align="center">           _____            County Executive Officer         </div>	<div> <input type="checkbox"/> Approve  <input type="checkbox"/> Disapprove      Date _____         </div> <div align="center">           _____            Agenda Item         </div> <div align="center">           _____            Clerk of the Board of Supervisors         </div>

**RESOLUTION NO. 18-001**

**RESOLUTION OF THE NAPA SANITATION DISTRICT ADOPTING A BUDGET AMENDMENT REPRESENTING ADDITIONAL APPROPRIATION TO THE FY 2017-2018 CAPITAL BUDGET FOR THE PURCHASE OF A NEW COMBINATION TRUCK.**

**WHEREAS**, the Board of Directors of the Napa Sanitation District is charged with the duty of adopting an annual budget; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District adopted Resolution No. 17-010 on June 7, 2017, adopting a Budget and Capital Improvement Program for Fiscal Year 2017-2018; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District adopted Resolution No. 17-016 on September 6, 2017, adopting a Budget Amendment Representing Operating and Capital Appropriation Carry Forwards from FY 2016-17 to FY 2017-18 and Additional Appropriation to the FY 2017-18 Capital Budget; and

**WHEREAS**, the Board of Directors of the Napa Sanitation District wishes to amend the FY 2017-18 Capital Budget to Purchase a New Combination Truck; and

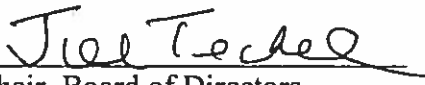
**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors, as the governing body of the Napa Sanitation District, has determined that the Capital Budget shall be increased by \$575,000 and be hereby adopted as an amendment to the Adopted Capital Budget as described:

- Amended Capital Budget \$33,785,500;


I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Directors of the Napa Sanitation District, at its regularly scheduled meeting on the 10<sup>th</sup> day of January, 2018, by the following vote:

AYES: GRAVES, GREGORY, LUKOS, MOTT, TECHEL  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

APPROVED:

  
Chair, Board of Directors  
Napa Sanitation District

ATTEST:

  
Secretary, Board of Directors  
Napa Sanitation District