

BUDGET ADJUSTMENT REQUEST

Increase or Decrease in Both Revenues and Expenses

Fiscal Year: 2016-2017

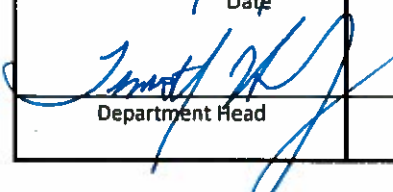
Date: 09/07/17
 Division: Napa Sanitation District
 Prepared By: Cyndi Bolden
 Phone: 707.258.6001

Board # (If Appl): MR 17-015
 Budget Journal ID: NSD016
 Journal Entry ID:
 Date Posted:

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
Revenue Accts						
Adjustment Totals					0.00	0.00

Expense Accts						
7800	7800005	54600		Depreciation	9,000,000.00	
Adjustment Totals					9,000,000.00	0.00

Justification: Create budget for depreciation expense.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. 09/07/17 Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. Date Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) County Executive Officer	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Agenda Item Clerk of the Board of Supervisors

RESOLUTION NO. 17-015

**RESOLUTION OF THE NAPA SANITATION DISTRICT
ADOPTING A BUDGET AMENDMENT REPRESENTING FY 2016-17
ADJUSTMENTS FOR DEPRECIATION EXPENSE.**

WHEREAS, the Board of Directors of the Napa Sanitation District is charged with the duty of adopting an annual budget; and

WHEREAS, the Board of Directors of the Napa Sanitation District adopted Resolution No. 16-009 on June 1, 2016, adopting a Budget and Capital Improvement Program for Fiscal Year 2016-17; and

WHEREAS, the Board of Directors of the Napa Sanitation District adopted Resolution No. 16-021 on September 7, 2016, adopting a Budget Amendment Representing Operating and Capital Appropriation Carry Forwards From FY 2015-16 to FY 2016-17; and

WHEREAS, the Board of Directors of the Napa Sanitation District wishes to amend the FY 2016-17 Operating Budget to post the estimated depreciation expense in the amount of \$9,000,000; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors, as the governing body of the Napa Sanitation District, has determined the Operating Budget be amended to \$38,129,780 and be hereby adopted as part of the Amended Operating and Capital Budget for the Napa Sanitation District for FY 2016-17.

I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Directors of the Napa Sanitation District, at its regularly scheduled meeting on the 6th day of September, 2017, by the following vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, TECHEL

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

APPROVED:



Chair, Board of Directors
Napa Sanitation District

ATTEST:



Secretary, Napa Sanitation District

BUDGET ADJUSTMENT REQUEST
Increase or Decrease in Both Revenues and Expenses

Fiscal Year: **2017-2018**


Date: 09/07/17
Division: Napa Sanitation District
Prepared By: Cyndi Bolden
Phone: 707.258.6001

Board # (If Appl): MR 17- 016
Budget Journal ID: NSD002
Journal Entry ID: _____
Date Posted: _____

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
Revenue Accts						
Adjustment Totals					0.00	0.00

Expense Accts						
7800	7810000	55500	13705	I&I Reduction Program	29,000.00	
7800	7810000	55400	13743	Residual Analyzer-Deox Replace	28,500.00	
7800	7810000	55500	14703	Browns Valley Rd & First St	3,004,750.00	
7800	7810000	55253	14726	MST RW Pipeline Construction	5,000.00	
7800	7810000	55400	15711	Rotork Actuator Replacement	7,600.00	
7800	7810000	55400	15713	Aeration Basin Instrmntn/Ctrl	10,000.00	
7800	7810000	55252	16708	Algae to Digester/Thermal Stdy	46,800.00	
7800	7810000	55400	16714	High Voltage System Repairs	66,500.00	
7800	7810000	55500	16716	Line Recycled Water Reservoir	169,550.00	
7800	7810000	55253	16722	MST RW Pipeline Extension		158,465.00
7800	7810000	55500	17704	Infiltrtn Rehab - SSMH/PL (CI-)	73,900.00	
7800	7810000	55500	17705	Soscol Ave (8th to Oil Co Rd)	415,450.00	
7800	7810000	55500	17707	66-inch Trunk CCTV Inspection	149,350.00	
7800	7810000	55500	17708	Basin G - I&I Reduction #1	1,504,100.00	
7800	7810000	55300	17711	West Napa PS - Rehab	1,746,365.00	
7800	7810000	55400	17713	Secondary PS VFD Rplcmnt (3)	51,150.00	
7800	7810000	55400	17714	WWTP MP - 3W Sys Imprvmnts	36,100.00	
7800	7810000	55400	17715	Turbidimeters Tertiary Rplcmnts	15,400.00	
7800	7810000	55400	17718	LED Pole/Arm Mounted Fixtures	44,750.00	
7800	7810000	55400	17725	Main - Sump #3 Modification	10,000.00	
7800	7810000	55300	17726	Headworks Equip Rehab/Rplcmnt	42,100.00	
7800	7810000	55500	17734	Homewood/Westwood I/I Reduc	60,300.00	
7800	7810000	55500	18705	Sewer System Inflow/Infiltration 2018	834,000.00	
Adjustment Totals					8,350,665.00	158,465.00

Justification: Budget Amendment to Capital Improvement Program for Carry Forwards.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. 09/07/17 Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. Date Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) County Executive Officer	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Agenda Item Clerk of the Board of Supervisors

BUDGET ADJUSTMENT REQUEST
Increase or Decrease in Both Revenues and Expenses

Fiscal Year: **2017-2018**

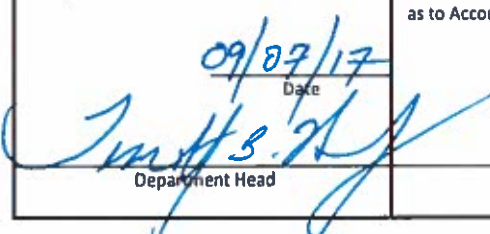
Date: 09/07/17
 Division: Napa Sanitation District
 Prepared By: Cyndi Bolden
 Phone: 707.258.6001

Board # (if Appl): MR 17- **D16**
 Budget Journal ID: NSD002
 Journal Entry ID: _____
 Date Posted: _____

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
Revenue Accts						
Adjustment Totals					0.00	0.00

Expense Accts						
7800	7800001	52310		Industrial Waste Treatment Option Study	100,000.00	
7800	7800002	52310		Plan 457 Governance Consulting	5,000.00	
7800	7800002	52310		Classification Study	13,150.00	
7800	7800003	52490		Noise Survey	2,100.00	
7800	7803001	52340		Weed Control	13,500.00	
7800	7803001	52500		Actuator Repair (Load Out Stn)	5,850.00	
7800	7803001	53350		Seals & Bushings (Primary Sludge)	4,100.00	
7800	7803001	53350		Blower #2 Service Call	6,800.00	
7800	7803001	53350		Repair Failed Blower & Rental	14,250.00	
7800	7804000	52310		Asset Management	45,150.00	
7800	7804000	52310		FEMA Mapping - LOMA	3,900.00	
7800	7804000	52900		Leadership Training	16,000.00	
7800	7806000	52490		2017 Agronomy Report	10,150.00	
Adjustment Totals					239,950.00	0.00

Justification: Budget Amendment to Operating Budget for Carry Forwards.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved.	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000)	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date Agenda Item
<u>09/07/17</u> Date  Department Head	_____ Date Auditor-Controller	_____ Date County Executive Officer	_____ Date Clerk of the Board of Supervisors

RESOLUTION NO. 17-016

RESOLUTION OF THE NAPA SANITATION DISTRICT ADOPTING A BUDGET AMENDMENT REPRESENTING OPERATING AND CAPITAL APPROPRIATION CARRY FORWARDS FROM FY 2016-17 TO FY 2017-18 AND ADDITIONAL APPROPRIATION TO THE FY 2017-18 CAPITAL BUDGET.

WHEREAS, the Board of Directors of the Napa Sanitation District is charged with the duty of adopting an annual budget; and

WHEREAS, the Board of Directors of the Napa Sanitation District adopted Resolution No. 17-010 on June 7, 2017, adopting a Budget and Capital Improvement Program for Fiscal Year 2017-2018; and

WHEREAS, the Board of Directors of the Napa Sanitation District wishes to carry forward appropriations from FY 2016-17 to FY 2017-18 from the Operating Budget in support of select operating projects that were approved but not completed in FY 2016-17 in the amount of \$239,950; and

WHEREAS, the Board of Directors of the Napa Sanitation District wishes to carry forward select remaining capital project appropriations from FY 2016-17 to FY 2017-18 in the amount of \$7,333,200 in support of corresponding ongoing capital projects; and

WHEREAS, the Board of Directors of the Napa Sanitation District wishes to use the savings from the FY 2016-17 Capital Budget and add it as additional appropriation to select capital projects in the FY 2017-18 Capital Budget in the amount of \$859,000; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors, as the governing body of the Napa Sanitation District, has determined that the attached lists, describing:

- Amended Operating Budget \$29,341,700; and
- Amended Capital Budget \$33,210,500;

be hereby adopted as the Amended Operating and Capital Budget for the Napa Sanitation District for 2017-2018.

I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Directors of the Napa Sanitation District, at its regularly scheduled meeting on the 6th day of September, 2017, by the following vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, TECHEL
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

APPROVED: .



Chair, Board of Directors
Napa Sanitation District

ATTEST:



Secretary, Board of Directors
Napa Sanitation District