

BUDGET ADJUSTMENT REQUEST
Increase/Decrease Between Expenses
Increase/Decrease Between Revenues

Fiscal Year: 2016-2017

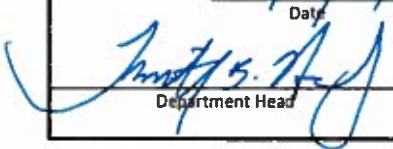
Date: 07/07/17
 Division: Napa Sanitation District
 Prepared By: Cyndi Bolden
 Phone: 707.258.6001

Board # (if Appl): N/A
 Budget Journal ID: NSD014
 Journal Entry ID: _____
 Date Posted: _____

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7810000	55252	16722	MST RW Pipeline Extension	625,000.00	
7800	7810000	55300	17711	West Napa PS - Rehab		625,000.00
Adjustment Totals					625,000.00	625,000.00

Justification: To move forward some of the FY 17-18 budget for the MST Recycled Water Expansion project (CIP 16722) for expenses incurred in FY 16-17.

We will reduce the FY 17-18 budget by this amount.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>07/07/2017</u> Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. Date Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) County	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date Agenda Item

FY 16/17

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is to move forward some of the FY 17-18 budget for the MST Recycled Water Expansion project (CIP 16722) for expenses incurred in FY 16-17. We will reduce the FY 17-18 budget by this amount.

Please initiate the following budget transfers:

Current Budget:

Capital Project # 16722 - MST RW Pipeline Extension	1,199,300
Capital Project # 17711 - West Napa PS - Rehab	1,750,000
Total	2,949,300

Decrease:

Capital Project # 17711 - West Napa PS - Rehab	(625,000)
Total	(625,000)

Increase:

Capital Project # 16722 - MST RW Pipeline Extension	625,000
Total	625,000

New Budget:

Capital Project # 16722 - MST RW Pipeline Extension	1,824,300
Capital Project # 17711 - West Napa PS - Rehab	1,125,000
Total	2,949,300


Finance Department

7/7/17
Date


Jeff Tucker, DAS/CFO

07/07/2017
Date

16-2017

Board # (if Appl):	N/A
Budget Journal ID:	NSD015
Journal Entry ID:	
Date Posted:	

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7806000	51115		Overtime	20,000.00	
7800	7806000	52490		Other Professional Services		20,000.00
Adjustment Totals					20,000.00	20,000.00

To increase the overtime budget for FY 1617.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved.	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form.	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove
07/07/2017 Date	_____ Date	_____ Date	_____ Date
Department Head	Auditor-Controller	Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000)	Agenda Item

FW 16/17

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is in support of increasing the overtime in the Reclamation department.

Please initiate the following budget transfers:

**Fund
7800**

Reduce:

7806000/52490

20,000 Reclamation - Other Professional Services

Total 20,000

Then,

Increase:

7806000/51115

20,000 Reclamation - Overtime

Total 20,000



Finance Department



Date



Jeff Tucker, DAS/CFO



Date

Increase/Decrease Between Revenues

Board # (if Appl):	N/A
Budget Journal ID:	NSD001
Journal Entry ID:	
Date Posted:	

Justification: To replace the boat motor for the Lab that was unanticipated and not included in the FY 17-18 CIP.

FY 19/18

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is to replace the boat motor for the Lab that was unanticipated and not included in the FY 17-18 CIP.

Please initiate the following budget transfers:

Current Budget:

Capital Project # 18715 - Muffle Furnance - Replacement	15,000
Capital Project # 18734 - Boat Motor Veh 302	-
Total	15,000

Decrease:



Capital Project # 18715 - Muffle Furnance - Replacement	(10,000)
Total	(10,000)

Increase:

Capital Project # 18734 - Boat Motor Veh 302	10,000
Total	10,000

New Budget:

Capital Project # 18715 - Muffle Furnance - Replacement	5,000
Capital Project # 18734 - Boat Motor Veh 302	10,000
Total	15,000

	
Finance Department	Date

	
Jeff Tucker, DAS/CFO	Date