

BUDGET ADJUSTMENT REQUEST
Increase/Decrease Between Expenses
Increase/Decrease Between Revenues

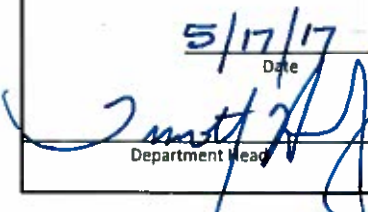
Fiscal Year: **2016-2017**

Date: 05/16/17
Division: Napa Sanitation District
Prepared By: Cyndi Bolden
Phone: 707.258.6001

Board # (If Appl): N/A
Budget Journal ID: NSD012
Journal Entry ID: _____
Date Posted: _____

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7810000	55500	13705	I&I Reduction Program	24,000.00	
7800	7810000	55500	16701	Basin L - I&I Reduction #5		24,000.00
Adjustment Totals					24,000.00	24,000.00

Justification: To increase the budget for the I&I Reduction Program (CIP 13705) due to the budget not including in-house staff labor for the FY 16-17 project management of the program.

Department Authorization	Auditor/Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>5/17/17</u> Date  Department Head	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. _____ Date Auditor-Controller	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date _____ Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) _____ County Executive Officer	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date _____ _____ Agenda Item _____ Clerk of the Board of Supervisors

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is to increase the budget for the I&I Reduction Program (CIP 13705) due to the budget not including in-house staff labor for the FY 16-17 project management of the program.

Please initiate the following budget transfers:

Current Budget:

Capital Project # 13705 - I&I Reduction Program	200,000
Capital Project # 16701 - Basin L - I&I Reduction #5	744,100
Total	944,100

Decrease:

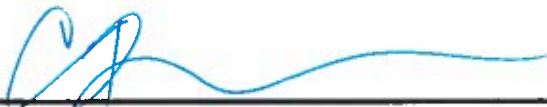
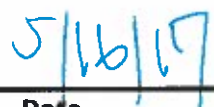
Capital Project # 16701 - Basin L - I&I Reduction #5	(24,000)
Total	(24,000)

Increase:

Capital Project # 13705 - I&I Reduction Program	24,000
Total	24,000

New Budget:

Capital Project # 13705 - I&I Reduction Program	224,000
Capital Project # 16701 - Basin L - I&I Reduction #5	720,100
Total	944,100

	
Finance Department	Date

	
Jeff Tucker, DAS/CFO	Date