

RESOLUTION NO. _____

RESOLUTION OF THE NAPA SANITATION DISTRICT ADOPTING A BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2016/17

WHEREAS, the Board of Directors of the Napa Sanitation District is charged with the duty of adopting an annual budget; and,

WHEREAS, the Board of Directors of the Napa Sanitation District has studied and considered in detail a Preliminary Operating Budget and Capital Improvement Program for FY 2016/17; and,

WHEREAS, the Final Budget (Operating and Capital Improvement Program Expenditures, Revenues and Reserves) has been submitted to the Board of Directors (copy attached); and,

NOW, THEREFORE BE IT RESOLVED that the Board of Directors, as the governing body of the Napa Sanitation District, has determined that the attached Final Budget, describing:

- Operating Budget Appropriation of \$19,751,980, plus intrafund transfer of \$8,900,000 to support Capital Projects, for a total of \$28,651,980; and,
- Expansion Appropriation of \$5,512,000 in intrafund transfer to support Capital Projects; and,
- Capital Projects Appropriation of \$17,180,700; and,
- Full-Time Equivalent (FTE) Employee authorization of 53 employees, plus 5 Board Directors in accordance with the attached position control roster; and,
- Sewer Service Charge of \$554.88 per EDU;

be hereby adopted as the Final Budget and Sewer Service Charges for FY 2016/17.

I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Directors of the Napa Sanitation District, at its regularly scheduled meeting on the 1st day of June, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Chair, Board of Directors

Secretary, Board of Directors

**Napa Sanitation District
Position Control Roster**

As adopted on July 1

Position Series (excluding Board Members)	FY 13/14 Adopted	FY 14/15 Adopted	FY 15/16 Adopted	FY 16/17 Proposed
General Manager's Office				
General Manager	1	1	1	1
Assistant General Manager	1	1	-	-
Administrative Services				
Director of Administrative Services/Chief Financial Officer	1	1	1	1
Human Resources				
Clerk to the Board/Human Resources Officer	1	1	1	1
Accounting				
Senior Accountant	1	1	1	1
Accountant	1	1	1	1
Senior Office Assistant	1	-	-	-
Office Assistant	1	-	-	-
Administrative Assistant I/II	-	2	2	2
Management Analyst & Outreach Coordinator	1	1	-	-
Safety, Training and Fleet Maintenance				
Safety, Training & Fleet Maintenance Officer	1	1	1	1
Operations Services				
Director of Operations Services	-	-	1	1
Collections System Maintenance				
Collection System Manager	1	1	1	1
Collection System Supervisor	1	1	1	1
Collection System Technician	1	1	1	1
Collection System Worker III	1	1	2	2
Collection System Worker IT/I/II	9	9	8	10
Treatment Plant Operations				
Plant Manager	1	1	-	-
Plant Operations Supervisor	1	1	1	1
Operator OIT/I/II/III	7	7	7	7
Treatment Plant Maintenance				
Plant Maintenance Supervisor	1	1	1	1
Equipment Maintenance Specialist I/II	3	3	4	4
Plant Attendant	1	1	1	1
Water & Biosolids Reclamation				
Reclamation Systems Manager	1	1	1	1
Reclamation Maintenance Worker I/II	3	3	2	2
Technical Services				
Director of Technical Services	-	-	1	1
Engineering				
Capital Projects Manager/Senior Civil Engineer	1	1	1	1
Junior/Assistant/Associate Engineer	3	3	2	2
Asset Management Analyst	-	-	1	1
District Inspector I/II	2	2	2	2
Regulatory Compliance				
Regulatory Compliance Manager	-	-	1	1
Lab Supervisor	1	1	-	-
Laboratory Technician I/II	3	3	3	3
Pollution Prevention and Outreach				
Pollution Prevention and Outreach Specialist	-	-	1	1
Totals	51	51	51	53