



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, HELD AND CONVENED AT THE SOSCOL RECYCLED WATER FACILITY ADMINISTRATION OFFICE, WEDNESDAY, FEBRUARY 17, 2016 CALLED TO ORDER AT 4:00 PM.

DRAFT

1. **OPEN SESSION:**

2. **ROLL CALL:**

PRESENT: KEITH CALDWELL, Vice-Chair; CHUCK GRAVETT and DAVID GRAVES, Directors; and MARY LUROS, Alternate Director. ALSO PRESENT: TIMOTHY HEALY, General Manager and JOHN BAKKER, Legal Counsel.

ABSENT: JILL TECHEL, Chair; and PETE MOTT, Director.

3. **REVIEW OF AGENDA:** No changes.

4. **SAFETY MOMENT:** Tips and techniques for driving in the rain.

5. **PUBLIC COMMENT:** None.

6. **SPECIAL PRESENTATIONS:** None.

7. **CONSENT CALENDAR:**

- a. **MR 16-013:**
APPROVAL/CORRECTION OF MINUTES FROM THE REGULAR MEETING ON FEBRUARY 3, 2016.
- b. **Receive County of Napa Voucher Register Dated 1/19/15 through 2/01/16.**
- c. **MR 16-014:**
AUTHORIZE SURPLUS AND SALE AT AUCTION OF VEHICLE NUMBERS 167 (2003 FORD F-350 PICKUP), 714 (1994 JOHN DEERE BACK HOE), 405 (1997 FORD MINI DUMP TRUCK) AND 308 (1999 HONDA ATV).
- d. **MR. 16-015:**
DECLARE SURPLUS AND AUTHORIZE STAFF TO DISPOSE OF SIX SERVERS AS ELECTRIC WASTE.

- e. **MR 16-016:**
AUTHORIZE THE SURPLUS AND DISPOSAL OF THE FOLLOWING EQUIPMENT IN ACCORDANCE WITH DISTRICT POLICY: SKID MOUNTED EDMONSON GENERATOR, TRAILER MOUNTED GENERAC 2000 SERIES GENERATOR, TRAILER MOUNTED GORMAN RUPP 6" PUMP, TRAILER MOUNTED GR SILENT PUMP 6", TRAILER MOUNTED RADD OPEN FRAME 3" CENTRIFUGAL PUMP, SKID MOUNTED KAMAG 14 GENERATOR, AND TRAILER MOUNTED KOHLER GENERATOR.
- f. **Receive and file the Quarterly Report and Priority Project Status for October, November, and December 2015.**

Motion by GRAVETT, seconded by GRAVES, by the following vote:

AYES: GRAVETT, CALDWELL, GRAVES, LUROS
 NOES: NONE
 ABSENT: MOTT, TECHEL
 ABSTAIN: LUROS (Item 7A - Minutes only)

8. **REGULAR CALENDAR:**

- a. **MR 16-017:**
AWARD CONSTRUCTION CONTRACT FOR THE SIPHON VAULT HATCH REPLACEMENT PROJECT (CIP 16718) TO PLEASANTON ENGINEERING CONTRACTORS, INC. FOR THE BID AMOUNT OF \$45,000 AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT WITH THE CONTRACTOR AND ISSUE THE NOTICE TO PROCEED, WHEN APPROPRIATE.

Motion by GRAVETT, seconded by LUROS, by the following vote:

AYES: GRAVETT, CALDWELL, GRAVES, LUROS
 NOES: NONE
 ABSENT: MOTT, TECHEL
 ABSTAIN: NONE

Matt Lemon, Associate Engineer, gave a presentation to the Board on the bid results and timeline of the construction project. He gave an over of the project which includes replacing three aluminum hatches with sealed composite hatches, installing a jumper pipe to vent air from one side of the vault to the other, and installing an odor-removal device. Lemon indicated the benefits of vault hatch replacement are to eliminate odor complaints received from neighboring residences, provide better access for routine cleaning, and prevent buildup of corrosive gases. The District received five bids on the project with Pleasanton Engineering Contractors, Inc. being the lowest bidder. The engineers estimate on the project was \$80,000. District staff will perform construction management and inspection services for the project. Construction will begin in April with anticipated completion in June of 2016.

9. **GENERAL MANAGER REPORT:**

- a. General Manager Healy reported that two outreach meetings have been scheduled to discuss the proposed rate increase. On February 22nd at 6:30 p.m. a meeting will be held at the Boys & Girls Club, and on Tuesday, February 23rd at 6:30 p.m. a meeting will be held at the Napa Valley College, Community Room in Building #1700. He reported that stations will be set up in the meeting rooms for the public to ask questions and receive information on the reason for the increase, proposed capital projects, accomplishments from the last 10 years, and the Prop. 218 process.
- b. Healy reported that he will be making a presentation to the Napa Kiwanis Club at 12:00 noon on Thursday, February 25th regarding the proposed rate increase.
- c. Healy reported that on Thursday, February 11th he accompanied Director Graves to a presentation Graves gave to the Napa Chamber of Commerce regarding the upcoming proposed rate increase.

10. **LEGAL COUNSEL REPORT:**

- a. None.

11. **BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION:**

- a. North Bay Watershed Association (2/02/16): Vice-Chair Caldwell attended and reported that they played "Game of Floods". The game includes a mythical North Bay Island and how to protect against sea level rise and floods. Director Gravett requested discussion on sea level rise in the next strategic plan update.
- b. Director Gravett commended staff for providing information to the Napa Valley Register Editorial Board regarding the proposed rate increase.

12. **UPCOMING MEETINGS:**

- a. Regular Board meeting – March 2, 2016
- b. North Bay Watershed Association meeting – March 4, 2016
- c. Regular Board meeting (Prop. 218 Hearing) – March 16, 2016 at 6:00 p.m. at NVUSD Board Room
- d. NBWRA Board meeting – March 28, 2016

13. **ADJOURNMENT: (4:25 p.m.)**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, March 2, 2016 at 4:00 p.m. for a Regular Meeting at the Napa Sanitation District Administration Building, 1515 Soscol Ferry Road, Napa, California.

Respectfully submitted,



Clerk of the Board