BUDGET ADJUSTMENT REQUEST

Increase/Decrease Between Expenses Increase/Decrease Between Revenues

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	Fiscal Year: 2015-2016
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Date: Division: Prepared By: Phone:	ivision: Napa Sanitation District repared By: Cyndi Bolden		Board # (If Appl): Budget Journal ID: Journal Entry ID; Date Posted:		N/A N5D008	
Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7803002	53350		Maintenance Supplies	20,000.00	
7800	7803001	53350		Maintenance Supplies		20,000.00
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			1	Adjustment Totals	20,000.00	20,000.00
Justification:	To fund unanticipated as	ctivities related to the	chloride study in the	Regulatory Compliance (Lab) budget.		
Departmen	nt Authorization	Auditor-	-Controller	CEO's Recommendation	Board of Super	rvisor's Action
Janis	reviewed and approved.	Budget Adjustment : Journal Entry, if app as to Accounting For	olicable, approved orm. Date	[] Approve [] Disapprove Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000)	[] Approve [] Disapprove	Date Agenda Item
Department Head		Auditor-Controller		County Executive Officer	Clerk of the Board of Supervisors	

DIRECTION TO NAPASAN FINANCE --

Description: This budget transfer is in support of funding unanticipated activities related to the chloride study in the Regulatory Compliance (Lab) budget.							
Please initiate the following budget trans	sfers:						
		Fund 7800					
Reduce: 7803001/53350		20,000	Plant Maintenance - Maintenance Supplies				
	Total	20,000					
Then, Increase: 7803002/53350		20,000	Plant Lab - Maintenance Supplies				
	Total	20,000					

Finance Department

Jeff Tucker, DAS/CFO

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