



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b>	<b><u>Vice-Chair</u></b>	<b><u>Director</u></b>	<b><u>Director</u></b>	<b><u>Director</u></b>
Jill Techel Mayor City of Napa	Ryan Gregory Supervisor County of Napa	Mary Luros Councilmember City of Napa	Pete Mott Public Appointee City of Napa	David Graves Public Appointee County of Napa
Tim Healy General Manager		Cheryl Schuh Board Secretary	John Bakker Legal Counsel	

**REGULAR MEETING**  
**Wednesday, May 15, 2019**  
**1515 SOSCOL FERRY ROAD**

## GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Responsible Driving**

With the weather warming up and summer just around the corner, we are seeing a pickup in outdoor activities like cook outs, fairs and music festivals such as the upcoming "BottleRock" event. This is a good time to remind ourselves to be responsible when drinking. It is never a good idea to drink and drive. It is important to always have a plan, whether it be placing the business card of a local taxi company in your purse or wallet, having a designated driver in your party, or using one of the popular ridesharing apps. According to rankings published by the California Office of Traffic Safety, the city of Napa had the 2nd highest rate of DUI arrests (433) compared to 105 similar-sized cities in 2015, the most recent year for which statistics are available. These are some sobering numbers to think about. Have fun this summer, enjoy all that the area has to offer, but please remember to be responsible.

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on May 1, 2019.
- B. Receive County of Napa Voucher Register Dated 4/16/19 through 4/29/19.
- C. Approved the attached Return to Work and Modified Duty Policy.
- D. Concur with CEQA determination in City of Napa Resolution R2017-139, prepared and adopted by the City of Napa, Lead Agency under CEQA for the development project; set bond amount at \$292,740; and authorize Chair to sign the Improvement Agreement and Agreement for Capacity Fee Deferral for Redwood Grove (previously known as Redwood Duets).
- E. Adopt Resolution establishing Terms and Conditions and ordering annexation of territory - 1027 McCormick Lane (APN 050-292-002) - McCormick Lane No. 4 - NapaSan Annexation 000031.

- F. Receive and file the Quarterly Report and Priority Project Status for January, February, March 2019.

## **8. REGULAR CALENDAR**

- A. Receive presentation from staff on John W. Stewart Memorial, discuss, and provide direction.
- B. Consideration of Proposed FY 2019/20 Capital Project Appropriation Request and Update of FY19/20 - FY28/29 Ten-Year Capital Improvement Plan.
- C. Approve NapaSan's 2019 Strategic Plan update.
- D. Authorize the Purchasing Agent to execute Task Order 71 with GHD to provide engineering services for Phase 2 of the Collection System Master Plan (CIP 19727) in the amount of \$563,461.
- E. Authorize the Purchasing Agent to execute Task Order 2 with Woodard & Curran to provide engineering design services for the 66-inch Trunk Sewer Rehabilitation Project (CIP 19701) in the amount of \$475,352.
- F. Adopt Resolution of District Intention to Issue Tax-Exempt Obligations.

## **9. GENERAL MANAGER REPORT**

## **10. LEGAL COUNSEL REPORT**

## **11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

## **12. UPCOMING MEETINGS**

- | Regular Board meeting - June 5, 2019
- | North Bay Watershed Association meeting - June 7, 2019
- | Regular Board meeting - June 19, 2019
- | Regular Board meeting - July 3, 2019 (will be canceling)

## **13. ADJOURN TO CLOSED SESSION (If necessary)**

## **14. RECONVENE TO OPEN SESSION**

## **15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

## **16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on, Wednesday, June 5, 2019 at 4:00 P.M.**