



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

| <u>Chair</u> | <u>Vice-Chair</u> | <u>Director</u> | <u>Director</u> | <u>Director</u> |
|--------------------------------------|--|---|---|--|
| Jill Techel Mayor City of Napa | Ryan Gregory Supervisor County of Napa | Mary Luros Councilmember City of Napa | Pete Mott Public Appointee City of Napa | David Graves Public Appointee County of Napa |
| Tim Healy General Manager | | Cheryl Schuh Board Secretary | John Bakker Legal Counsel | |

REGULAR MEETING **Wednesday, May 1, 2019** **1515 SOSCOL FERRY ROAD**

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Arc Flash**

Every day in the United States five to ten arc flash explosions occur in electrical equipment. Anyone exposed to such explosions is at risk of death or serious injury. The National Fire Protection Association describes arc flash as "a dangerous condition associated with the release of energy caused by an electric arc." Incidents occur when a worker fails to ensure equipment has been properly de-energized prior to servicing or inspection. Be safe; ensure only qualified personnel work on electric equipment.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on April 17, 2019.
- B. Receive County of Napa Voucher Register Dated 4/2/19 through 4/15/19.
- C. Receive General Manager's Report for March 2019.

8. REGULAR CALENDAR

- A. Receive a presentation on the proposed FY 2019/20 Operating Budget, and provide direction to staff. Consideration for adoption scheduled for June 5, 2019.
- B. Adopt resolution to reserve current fiscal year Somky lease revenue in fund balance and dedicate it toward future Sewer Service Charge Low Income program costs.
- C. Approve the attached policy changes by resolution, modifying the Sewer Service Charge Low Income

Assistance Program to allow enrollment in the PG&E CARE program to qualify under NapaSan's program.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. Finance Committee meeting (4/18/19).
- B. NBWRA Board Meeting (4/22/19)
- C. Long Term Planning Committee meeting (4/25/19).

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - May 3, 2019
- | Regular Board meeting - May 15, 2019
- | Regular Board meeting - June 5, 2019
- | North Bay Watershed Association meeting - June 7, 2019
- | Regular Board meeting - June 19, 2019

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, May 15, 2019 at 4:00 P.M.