



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Mary Luros Councilmember City of Napa	<b><u>Director</u></b> Pete Mott Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, April 17, 2019**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Work Zone Awareness**

The U.S. Department of Transportation's Federal Highway Administration utilizes the first part of April to highlight National Work Zone Awareness. Its purpose is to bring national attention to motorist and worker safety and mobility issues in work zones. As the construction season starts, we need to be mindful of workers and anyone else traveling through work zones by slowing down, paying attention, and driving safely. The 2019 theme, "Drive Like You Work Here," highlights that Speeding in work zones is against the law and puts those who work there in danger. Please be alert - with every driver being alert and focused on safety at all times, crashes can be avoided and lives will be saved. Let's all do our part and drive safely. For more information please visit [www.fhwa.gov](http://www.fhwa.gov).

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on April 3, 2019.
- B. Receive County of Napa Voucher Register Dated 3/19/19 through 4/1/19.
- C. Adopt Resolution and Approve Outside Service Agreement for Property Located at 1027 McCormick Lane, Napa (APN 050-292-002).
- D. Rescind prior award of construction contract to Hess Construction and award construction contract to Asta Construction for the Pond Transfer Structures - Pond 2 to Pond 3 Project (CIP 19717) for the bid amount of \$262,013 and authorize the General Manager to execute the agreement with the contractor and issue the Notice to Proceed, when appropriate.

**8. REGULAR CALENDAR**

- A. Authorize an increase of change order signing authority for the General Manager from \$500,000 (maximum authorized by District Code) to a maximum of \$710,000 (approximately 10% of original contract) for the Southeast Napa Sewer and Roadway Rehabilitation Project (CIP 18706) for a potential total approved contract amount of \$7,748,772.
  
- B. Provide direction to staff on NapaSan's mission, vision, values, goals and strategies for the 2019 Strategic Plan Update.

**9. GENERAL MANAGER REPORT**

**10. LEGAL COUNSEL REPORT**

**11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. North Bay Watershed Association Board meeting (4/05/19)

**12. UPCOMING MEETINGS**

- | Finance Committee meeting - April 18, 2019
- | NBWRA Board meeting - April 22, 2019
- | Long Term Planning Committee meeting - April 25, 2019
- | Regular Board meeting - May 1, 2019
- | North Bay Watershed Association meeting - May 3, 2019
- | Regular Board meeting - May 15, 2019

**13. ADJOURN TO CLOSED SESSION (If necessary)**

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, May 1, 2019 at 4:00 P.M.**