



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, April 3, 2019
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Distracted Driving**

Every day, at least nine Americans die and 100 are injured in distracted driving crashes. The National Safety Council promotes April as Distracted Driving Awareness Month and encourages everyone to drive cell free. Cell phones, dashboard touchscreens, voice commands and other in-vehicle technologies pose a threat to our safety. The consequences of those distractions are not worth the convenience they offer. Ignore the distractions and #justdrive to keep us all safer on the roads. The National Safety Council urges you to:

- Stop using cell phones while driving
- Inform people who call you while driving that you'd be happy to continue the conversation once they have reached their destination
- Share what you know about the dangers of distracted driving

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on March 6, 2019.
- B. Receive County of Napa Voucher Register Dated 2/19/19 through 3/18/19.
- C. Approve the attached amendment to the NapaSan Cafeteria Plan's Summary Plan Description.
- D. Adopt resolution establishing a new rate for hauled winery wastewater.
- E. Declare property owned by NapaSan on Hartle Court as surplus to the District's needs, and provide direction to General Manager regarding noticing and disposal.

- F. Award the construction contract for the Pond Transfer Structures - Pond 2 to Pond 3 Project (CIP 19717) to Hess Construction Co., Inc. for the bid amount of \$245,755 and authorize the General Manager to execute the agreement with the contractor and issue the Notice to Proceed, when appropriate.
- G. Receive General Manager's Report for February 2019.

8. REGULAR CALENDAR

- A. Receive presentation from staff on the status of funding for the Browns Valley Trunk Project (CIP 14703) and West Napa Pump Station Project (CIP 17711), discuss, and provide direction.
- B. Award the construction contract for the 2019 Treatment Plant Improvements Project (CIP 18740) to Valentine Corporation for the bid amount of \$1,180,369 and authorize the General Manager to execute the agreement with the contractor and issue the Notice to Proceed, when appropriate.
- C. Authorize the Purchasing Agent to execute a task order with Psomas Company to provide Construction Management and Inspection Services for the 2019 Treatment Plant Improvements Project (CIP 18740) in the amount of \$201,554.
- D. Authorize the Purchasing Agent to execute a Task Order with Carollo Engineers to provide Engineering Services During Construction for the 2019 Treatment Plant Improvements Project (CIP 18740) in the amount of \$138,443.
- E. Provide direction to staff on NapaSan's sewer service charge low income program.
- F. Receive presentation from staff and discuss Recycled Water Allocation Policy.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - April 5, 2019
- | Regular Board meeting - April 17, 2019
- | Finance Committee meeting - April 18, 2019
- | NBWRA Board meeting - April 22, 2019

- | Long Term Planning Committee meeting - April 25, 2019
- | Regular Board meeting - May 1, 2019

13. ADJOURN TO CLOSED SESSION (If necessary)

- A.** CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representatives: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 - Rank & File Unit, Teamsters Local 315 Supervisors Unit and AMPNSD Unit

- B.** CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN: 057-010-036 and part of APN# 057-010-037 (Somky Ranch)
Agency Negotiator: Tim Healy, General Manager
Negotiating parties: Capbridge
Under negotiation: Price and terms of payment

- C.** Public Employee Performance Evaluation
Title: General Manager

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, April 17, 2019 at 4:00 P.M.