



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Pete Mott Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, February 20, 2019
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - American Heart Month**

February is the American Heart Association's "American Heart Month." It is a time to battle cardiovascular disease and educate Americans on what we can do to live heart-healthy lives. Heart disease, including stroke, is the leading cause of death for men and women in the United States. Additionally, heart disease kills an estimated 630,000 Americans each year. Heart disease can be prevented by living a life style that keeps your heart healthy. We can develop this life style by watching our weight, quitting smoking, controlling our cholesterol and by being active and eating healthy. It's never too late to start.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**A. 4:00 PM**

Receive presentation on 2018 scholarship recipients.

B. 4:05 PM

Recognize awards from California Water Environment Association (CWEA) Redwood Empire Section:

- | Jon Brandow - Collection System Person of the Year 2018
- | Chris Francis - Supervisor of the Year 2018

7. CONSENT CALENDAR

A. Approval/Correction of Minutes from the Regular Meeting on February 6, 2019.

B. Receive County of Napa Voucher Register Dated 1/22/19 through 2/4/19.

- C. Authorize an increase of change order signing authority for the General Manager from \$196,040 (10% of original contract) to a maximum of \$548,912 (28% of original contract) for the Headworks Equipment Replacement Project (CIP 17726) for a potential total approved contract amount of \$2,509,312.
- D. Receive and file the Quarterly Report and Priority Project Status for October, November, December 2018.

8. REGULAR CALENDAR

- A. Receive presentation from staff on the Browns Valley Trunk Project (CIP 14703) and provide direction, as appropriate.
- B. Adopt Resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Napa County Office of the Recorder for the 2018 Collection System Rehabilitation Project (CIP 18705).
- C. Accept the annual Performance Measurement Report for 2018.
- D. Discuss Appointment of Board Members to NapaSan Subcommittees.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. NBWRA Board Meeting (1/28/19)
- B. North Bay Watershed Association Board meeting (2/01/19)

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - March 1, 2019 (NapaSan is hosting)
- | Regular Board meeting - March 6, 2019
- | Regular Board meeting - March 20, 2019 (Board Workshop - 3 hour meeting)
- | North Bay Watershed Association meeting - April 5, 2019
- | NBWRA Board meeting - April 22, 2019

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: APN: 057-010-036 and part of APN# 057-010-037 (Somky Ranch)
Agency Negotiator: Tim Healy, General Manager
Negotiating parties: Capbridge
Under negotiation: Price and terms of payment

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**
Property: APN: 005-180-016-000
Agency Negotiator: Tim Healy, General Manager
Negotiating parties: Napa IP, LLC and Napa Valley Wine Train
Under negotiation: Price and terms of payment

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, March 6, 2019 at 4:00 P.M.