



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Mary Luros Councilmember City of Napa	<b><u>Director</u></b> Vacant Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, February 6, 2019**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Health and Safety of Employees**

Many NapaSan team members have made worthwhile New Year's resolutions like losing weight, quitting smoking or spending more time with loved ones. These aren't just great goals; they also fit the criteria that most experts suggest make for workable resolutions. They're specific, measurable and realistic. The best thing an employer can do for its personnel is to encourage them to resolve to put their health and safety first. Health and safety should represent the priority against which workers align all of their actions. To achieve New Year's resolutions requires strong internal motivation. And what could possibly be better motivation than improving the health and safety of your team and yourself, and having a positive influence on the health and safety of everyone else around you?

**District is Lost-Time Accident Free Since April 15, 2015.**

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. **SPECIAL PRESENTATIONS**
7. **CONSENT CALENDAR**
  - A. Approval/Correction of Minutes from the Regular Meeting on January 16, 2019.
  - B. Receive County of Napa Voucher Register dated 1/1/19 through 1/21/19.
  - C. Receive General Manager's Report for December 2018.
8. **REGULAR CALENDAR**
  - A. Approve the Project, concur with staff's CEQA determination, and authorize the General Manager to issue Notice Inviting Bids for the 2019 Treatment Plant Improvements Project (CIP 18740)
  - B. Authorize the Purchasing Agent to execute Task Order 30 with HDR Engineering, Inc. to provide engineering design services for the Primary Clarifier and DAF Clarifier Rehabilitation Project (CIP 16712) in the amount of \$173,351.

**9. GENERAL MANAGER REPORT**

**10. LEGAL COUNSEL REPORT**

**11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

A. Finance Committee meeting (1/17/19).

B. CASA Conference (1/23/19-1/25/19)

**12. UPCOMING MEETINGS**

- | Regular Board meeting - February 20, 2019
- | North Bay Watershed Association meeting - March 2, 2019
- | Regular Board meeting - March 6, 2019
- | Regular Board meeting/Board Workshop - March 20, 2019

**13. ADJOURN TO CLOSED SESSION (If necessary)**

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, February 20, 2019 at 4:00 P.M.**