



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Mary Luros Councilmember City of Napa	<u>Director</u> Vacant Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
---	--	---	--	--

Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, January 16, 2019
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Carbon Monoxide Hazards**

Every year hundreds of North Americans senselessly die from carbon monoxide poisoning. In over eighty percent of the cases, it happens while they sleep. Carbon monoxide is an odorless, invisible gas. It binds to the hemoglobin in blood, which carries oxygen throughout the body. If you have a certain amount of it in your system, you feel as though you are extremely tired and sluggish. Neurologists say a high level exposure to carbon monoxide can kill almost immediately. Minimal exposure causes headaches, dizziness, nausea, and sleepiness, which appear within minutes of exposure. Invest in a carbon monoxide detector for every level of your home and workplace. The detector can quickly alert you to the presence of carbon monoxide allowing everyone to quickly make it to safety.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**A. 4:00 PM**

Introduction of new employee Negin Tootian, Plant Operator-in-Training.

7. CONSENT CALENDAR

- A.** Approval/Correction of Minutes from the Regular Meeting on December 19, 2018.
- B.** Receive County of Napa Voucher Register Dated 12/4/18 through 12/31/18.
- C.** Authorize the surplus and sale at auction of 2000 Ford Ranger pickup truck (vehicle #155) and 2003 Ford Ranger pickup truck (vehicle #163).
- D.** Concur with CEQA determination by Napa County, lead agency under CEQA for the development project; set bond amount at \$193,750; and authorize Chair to execute the Improvement Agreement and Private Main Agreement for the Napa Commerce Center development.

- E. Approve the project, concur with CEQA determination, and authorize the General Manager to issue Notice Inviting Bids for the Pond Transfer Structures - Pond 2 to Pond 3 Project (CIP 19717).
- F. Adopt Resolution establishing Terms and Conditions and ordering annexation of territory - APN 007-045-041 - Linda Vista Avenue/Wine Country Avenue No. 6 - NapaSan Annexation 000029.
- G. Receive General Manager's Report for November 2018.

8. REGULAR CALENDAR

- A. Approve the recommended mitigation measures, adopt the IS/MND for the project, direct staff to file a Notice of Determination with the Napa County Recorder, approve the project, and authorize the General Manager to issue notice inviting bids for the MST Recycled Water Truck Fill Station Project (CIP18731).

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association (1/04/19)

12. UPCOMING MEETINGS

- | NBWRA Board meeting - January 28, 2019
- | North Bay Watershed Association Board meeting - February 1, 2019
- | Regular Board meeting - February 6, 2019
- | Regular Board meeting - February 20, 2019

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, February 6, 2019 at 4:00 P.M.