



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Mary Luros Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING

Wednesday, February 28, 2018 - 5:00 PM (note time change)
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 5:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Slips, Trips and Falls**

Slips, trips, and falls are a major cause of preventable injuries and deaths in the workplace. You might be a well-coordinated person, strong and in control of your body, but you could still fall down. Review these tips and hazards to refresh your memory on fall prevention.

Your Work Area - In a plant, warehouse or office, the most common causes of falls are tripping and slipping.

-Dry the floor after spilling any liquid. Don't just wipe it up; wipe it dry.

-Watch where you are going.

-Don't carry anything that blocks your vision of the walkway. Get help.

-Don't string a temporary cord across an aisle or walkway. If you have to do it, mark it clearly so others don't trip over it.

Outside Your Work Area - Be aware of single steps and uneven surfaces.

-Don't run or rush through halls or aisles.

-Take steps one at a time and use the handrail.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

A. Approval/Correction of Minutes from the Regular Meeting on February 7, 2018

B. Receive County of Napa Voucher Register Dated 1/23/18 through 2/12/18.

C. Approve refund of \$2,871.45 for FY2017-18 and \$499.39 for FY2016-17 (total of \$3,370.84) for sewer service charges for Assessor Parcel Number 003-172-011, located at 1130 Main Street.

D. Adopt a resolution authorizing execution of quitclaim deed over a portion of APN's 002-200-001 and 002-141-002, a resolution granting said interest in and over said real property to the Napa ES Hotel, LLC.

- E. Concur with CEQA determination in City of Napa Planning Commission Resolution PC2016-45, prepared and adopted by the City of Napa, Lead Agency under CEQA for the development project; set bond amount at \$93,050; and authorize Chair to sign the Improvement Agreement and Indemnification Agreement for The Watermark at Napa Valley.
- F. Authorize an increase of change order signing authority for the General Manager from \$146,500 (10% of original contract) to a maximum of \$293,000 (20% of original contract) for the Recycled Water Reservoir Improvements Project (CIP 16716) for a potential total approved contract amount of \$1,758,000.

8. REGULAR CALENDAR

- A. Receive presentation from Staff, appeal from property owner, and provide direction regarding Outside Service Agreement for property located at 410 Stonecrest Drive, Napa (APN 052-080-026).
- B. Receive Presentation, adopt by resolution an Addendum to the Mitigated Negative Declaration for the Browns Valley Trunk Sewer Project (CIP 14703), adopt a Mitigation Monitoring Program, approve the modified Project as described and evaluated in the Addendum to the Mitigated Negative Declaration, and direct staff to file the Notice of Determination and proceed with the next steps in implementing the Project, including modifying a Financial Assistance Application for the Clean Water State Revolving Fund.
- C. Receive informational presentation on Energy & Chemical Savings Options

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. NBWRA Board Meeting (2/26/18)

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - March 2, 2018
- | Regular Board meeting - March 7, 2018 - Cancelled
- | Regular Board meeting - March 21, 2018
- | Regular Board meeting - April 4, 2018
- | North Bay Watershed Association meeting - April 6, 2018

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - ONE (1) CASE
RAJA Development Co., Inc., et al. vs. Napa Sanitation District (Case No. 17CV001088),
Government Code Section 54956.9."

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, March 21, 2018 at 4:00 P.M.