



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Mary Luros Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, September 27, 2017
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - What to do during an earthquake**

Earthquakes strike suddenly without warning. Knowing how to react can help ensure your safety. When an earthquake starts drop, cover and hold on. Minimize your movements to a few steps to a nearby safe place and if you are indoors, stay there until the shaking has stopped and you are sure exiting is safe. Stay away from windows, outside doors and walls, and anything that could fall. If you are in bed, STAY there and COVER your head and neck with a pillow. At night, hazards and debris are difficult to see and avoid. Research has shown that attempts to move in the dark result in more injuries than remaining in bed. DO NOT get in a doorway as this does not provide protection from falling or flying objects and you likely will not be able to remain standing. Being prepared and knowing what actions to take go a long way in staying safe. For more information on earthquake preparedness please visit Ready.Gov.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on September 6, 2017.
- B. Receive County of Napa Voucher Register Dated 8/22/17 through 9/11/17.
- C. Approve the Fourth Amendment to the Memorandum of Understanding with the North Bay Water Reuse Authority, and authorize Chair to execute the agreement.
- D. Approve resolution designating Timothy Healy, Jeffery Tucker and Andrew Damron as authorized agents of the District regarding the South Napa Earthquake (FEMA-4193-DR-CA) and future disasters.
- E. Authorize the Purchasing Agent to execute Task Order No. 23 with Carollo Engineering, Inc. to provide consulting service regarding residential sewer service charge methodology design and the calculation of capacity charges, in the amount of \$102,486.

- F. Concur with CEQA determination in City of Napa Resolution R2006-0117-CQ prepared and adopted by the City of Napa, Lead Agency under CEQA for the development project; set bond amount at \$126,250; and authorize Chair to sign the Improvement Agreement for the Cambria Hotel (formerly Soscol Hotel).

8. REGULAR CALENDAR

- A. Adopt Ordinance Amending District Code Section 5.04 to add new inspection fees and add a new inflation factor, by taking the following actions:
 - 1. Conduct second reading of ordinance, by title only, and waive full reading.
 - 2. Hold public hearing pursuant to rules for adopting ordinances.
 - 3. Close public hearing.
 - 4. Adopt Ordinance No. 106 to revise Section 5.04 Development Fees
- B. First reading of Ordinance, amending District Code 5.01 Sewer Service Charges and 5.02 Capacity Charges to add and modify commercial categories.
- C. Receive presentation from staff on the LED Pole-Arm Mounted Fixtures Project (CIP 17718).
- D. Receive presentation from staff on chloride levels. The presentation will include updated information on research efforts.
- E. Award construction contract for the Recycled Water Reservoir Improvements Project (CIP 16716) to Pacific Infrastructure Corp. for the bid amount of \$1,465,000 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.
- F. Authorize the Purchasing Agent to execute a task order with Consolidated CM to provide Construction Management, Testing, and Inspection Services for the Recycled Water Reservoir Improvements Project (CIP 16716) in the amount of \$161,394.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association (9/08/17)

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - October 6, 2017
- | Regular Board meeting - October 18, 2017
- | Regular Board meeting - November 1, 2017
- | North Bay Watershed Association meeting - November 3, 2017

13. ADJOURN TO CLOSED SESSION (If necessary)

A. CONFERENCE WITH LEGAL COUNCIL---ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One (1) case.
Facts and Circumstances: Correspondence from Michael Rupprecht to Tim Healy dated July 24, 2017

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, October 18, 2017 at 4:00 P.M.