



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

Chair Jill Techel Mayor City of Napa	Vice-Chair Ryan Gregory Supervisor County of Napa	Director Vacant Councilmember City of Napa	Director Vacant Public Appointee City of Napa	Director David Graves Public Appointee County of Napa
------------------------------------------------------	-------------------------------------------------------------------	------------------------------------------------------------	---------------------------------------------------------------	-----------------------------------------------------------------------

Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, December 19, 2018
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Drunk/Drugged Driving Prevention**

December is "Drunk and Drugged Driving Prevention Month," which is a national campaign focused on keeping our highways and communities safe by encouraging our families, friends and co-workers to remain alcohol and drug free when operating a motor vehicle. According to the National Highway Traffic Safety Administration (NHTSA), every 51 minutes someone in America dies in an alcohol related crash. Sadly, each of these deaths is entirely preventable. Additionally, statistics show that about three in every ten Americans will be involved in an alcohol-related crash at some point in their lives. Remember, buzzed driving is drunk driving, don't wreck the holidays, let's all do our part in making this a safe, joyous and happy season for everyone.

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. **SPECIAL PRESENTATIONS**
7. **CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on December 5, 2018.
- B. Receive County of Napa Voucher Register Dated 11/20/18 through 12/3/18.
- C. Authorize the Purchasing Agent to execute Amendment No. 04 to Task Order No. 50 with GHD to provide design services for the Browns Valley Trunk Project (CIP 14703) in the amount of \$17,628.
- D. Approve amendment to reimbursement agreement with Napa County for the Southeast Napa Sewer and Roadway Rehabilitation Project (CIP 18706).

8. **REGULAR CALENDAR**

- A. Award the construction contract (base bid plus bid alternate) for the Southeast Napa Sewer and Roadway Rehabilitation Project (CIP 18706) to Cratus, Inc. for the bid amount of \$7,038,772 and

authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.

- B. Receive presentation by Michael Fitch, Engineering Intern on internship projects.

- C. Discuss Appointment of Board Members to NapaSan Committees.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association (12/07/18)

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - January 4, 2019
- | Regular Board meeting - January 16, 2019
- | CASA Conference - January 23-25, 2019
- | NBWRA Board meeting - February 1, 2019
- | Regular Board meeting - February 6, 2019

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, January 16, 2019 at 4:00 P.M.