



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

Chair Jill Techel Mayor City of Napa	Vice-Chair Ryan Gregory Supervisor County of Napa	Director Peter Mott Councilmember City of Napa	Director Mary Luros Public Appointee City of Napa	Director David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, October 17, 2018
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Halloween Safety Tips**

Halloween should be filled with surprise and enjoyment, and following some common sense practices can keep events safer and more fun.

- Look both ways before crossing the street to check for cars, trucks, and low-flying brooms.
- Don't hide or cross the street between parked cars.
- Wear light-colored or reflective-type clothing so you are more visible. Remember to put reflective tape on bikes, skateboards, and brooms, too!
- Carry a flashlight to light your way.
- Keep away from open fires and candles. (Costumes can be extremely flammable.)
- Visit homes that have the porch light on
- Have a grown-up inspect your treats before eating.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on September 19, 2018.
- B. Receive County of Napa Voucher Register Dated 9/04/18 through 10/01/18.
- C. Cancel the Regular Board meeting on November 21, 2018 due to the Thanksgiving Holiday.
- D. Accept the West Pueblo Estates Subdivision sanitary sewer improvements for maintenance and operation and release the performance bond in the amount of \$263,600.
- E. Receive General Manager's Report for August 2018.

8. REGULAR CALENDAR

- A. Receive presentation from staff on Utility of the Future Today recognition.

- B. Adopt ordinance amending District Code 5.02.030 Capacity Charge Calculation and Section 5.02.060 Change in Fees to decrease the capacity charge and change the annual inflation escalator, by taking the following actions:
 - 1. Conduct second reading of ordinance, by title only, and waive full reading.
 - 2. Hold public hearing pursuant to rules for adopting ordinances.
 - 3. Close public hearing.
 - 4. Adopt Ordinance No. 109 to revise District Code Section 5.02.030 Capacity Charge Calculation and Section 5.02.060 Change in Fees

- C. Approve the Project, concur with staff's determination that the Project is categorically exempt, approve Reimbursement Agreement with Napa County, and authorize the General Manager to issue Notice Inviting Bids for the Southeast Napa Sewer and Roadway Rehabilitation Project (CIP 18706).

- D. Receive presentation from staff on LAFCO's Countywide Water and Wastewater Municipal Service Review (MSR), discuss, and provide direction to staff if applicable.

- E. Authorize the Purchasing Agent to execute Task Order No. 29 with Carollo to provide engineering design services for the 2019 Treatment Plant Improvement Project (CIP 18740) in the amount of \$178,550.

9. GENERAL MANAGER REPORT**10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. North Bay Watershed Association (10/05/18)

12. UPCOMING MEETINGS

- | NBWRA Board meeting - October 22, 2018
- | North Bay Watershed Association meeting - November 2, 2018
- | Regular Board meeting - November 7, 2018
- | Regular Board meeting - November 21, 2018 (on Agenda to cancel)
- | Regular Board meeting - December 5, 2018

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representatives: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 - Rank & File Unit/Supervisors Unit

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, November 7, 2018 at 4:00 P.M.