



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Peter Mott Councilmember City of Napa	<b><u>Director</u></b> Mary Luros Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, September 19, 2018**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Home Eye Safety Awareness**

September is Home Eye Safety Awareness Month. Most people might not think about wearing eye protection while cleaning, cooking, doing yard work or working in the garage, but according to the American Academy of Ophthalmology (AAO), half of all eye injuries occur when doing these everyday chores. And while 90 percent of eye injuries are preventable by wearing the proper eye protection, AAO reports that 78 percent of those injured were not wearing any protective eyewear. The American Society of Ocular Trauma (ASOT) recommends that every household have at least one pair of American National Standards Institute (ANSI) approved eyewear. The eyewear should have the "Z-87" logo stamped on the frames and can be purchased inexpensively at hardware stores and home building centers. For more info. on how to protect your eyes at home and eye protection recommendations, visit <http://www.preventblindness.org>.

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on September 5, 2018.
- B. Receive County of Napa Voucher Register Dated 8/21/18 through 9/3/18.
- C. Authorize the surplus and sale at auction of Ford F-350 pickup truck (vehicle #166).
- D. Adopt Resolution establishing Terms and Conditions and ordering annexation of territory - 5 Pheasant Lane, 20 Garfield Lane, and 30 Garfield Lane (APNs 038-160-020, 038-160-010 and 038-160-019) - Pheasant Lane/Garfield Lane - NapaSan Annexation 000028.
- E. Adopt resolutions authorizing execution of quitclaim deeds over a portions of APNs 004-081-012 and 004-081-013, resolutions granting said interest in and over said real property to James & Lindsay Keller and Henry C. Stockton Trust.

- F. Authorize the Purchasing Agent to execute Task Order 2 with Westin Technology Solutions to provide engineering services for the SCADA Master Plan (CIP 19718) in the amount of \$172,239.

## 8. REGULAR CALENDAR

- A. Adopt Ordinance 108 Amending District Code Section 1.02 Definitions, 5.01 Sewer Service Charges, and Section 5.02 Capacity Charges to add and modify commercial categories, by taking the following actions:
1. Conduct second reading of ordinance, by title only, and waive full reading.
  2. Hold public hearing pursuant to rules for adopting ordinances.
  3. Close public hearing.
  4. Adopt Ordinance No. 108 to revise Section 1.02 Definitions, Section 5.01 Sewer Service Charges, and Section 5.02 Capacity Charges.
- B. Conduct first reading of an ordinance amending District Code 5.02.030 Capacity Charge Calculation and Section 5.02.060 Change in Fees to decrease the capacity charge and change the annual inflation escalator.
- C. Receive presentation by Mikayla Lopez, Engineering Intern on summer internship projects.

## 9. GENERAL MANAGER REPORT

## 10. LEGAL COUNSEL REPORT

## 11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association (9/07/18)

## 12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - October 5, 2018
- | Regular Board meeting - October 17, 2018
- | NBRWA Board meeting - October 22, 2018
- | North Bay Watershed Association meeting - November 2, 2018
- | Regular Board meeting - November 7, 2018

## 13. ADJOURN TO CLOSED SESSION (If necessary)

## 14. RECONVENE TO OPEN SESSION

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, October 17, 2018 at 4:00 P.M.**