



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Peter Mott Councilmember City of Napa	<b><u>Director</u></b> Mary Luros Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, September 5, 2018**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - FEMA National Preparedness**

September is the Federal Emergency Management Agency's (FEMA) National Preparedness Month (NPM). NPM is FEMA's national annual preparedness outreach which aims to educate and empower Americans to prepare for and respond to all types of emergencies, including natural disasters ranging from hurricanes, tornadoes, fires and floods to shootings, cyber incidents, and even acts of terrorism. National Preparedness Month is part of a broader governmental effort to strengthen the United States' preparedness capabilities. The national preparedness architecture encompasses prevention, protection, response, and recovery efforts to prepare the United States for all hazards – whether terrorist attack or natural disaster. For more information on how you can prepare please visit FEMA's site at [www.ready.gov](http://www.ready.gov)

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on August 1, 2018.
- B. Receive County of Napa Voucher Register Dated 7/17/18 through 8/20/18.
- C. Adopt the accompanying resolution authorizing staff:
  - I To carry forward unspent FY 2017/18 Operating budget appropriations in the amount of \$157,850, according to the attached detailed sheet; and
  - I To carry forward unspent FY 2017/18 Capital budget appropriations in the amount of \$4,549,850 and to amend the FY 18/19 Capital budget with additional appropriation of \$1,474,550, according to the attached detailed sheet.
- D. Cancel the Regular Board meeting on October 3, 2018 due to lack of business.

- E. Accept the Employee and Board of Directors Reimbursement Report for FY 2017/18.
- F. Accept report on Sewer Service Charge Methodology and Capacity Charges from Carollo Engineers.
- G. Adopt the accompanying budget amendment resolution authorizing staff to post the FY 2017/18 depreciation expense estimated to be about \$9,500,000.
- H. Accept the Black Walnut Circle sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$111,500 following receipt of maintenance bond in the amount of \$11,150.
- I. Accept the Rue Carrie Subdivision sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$37,380 following receipt of maintenance bond in the amount of \$3,738.
- J. Receive and file the Quarterly Report and Priority Project Status for April, May, June 2018.
- K. Receive General Manager's Report for July 2018.

## **8. REGULAR CALENDAR**

- A. Conduct first reading of ordinance amending NapaSan Code sections 1.02, 5.01, and 5.02 to add and modify commercial categories.
- B. Adopt the attached resolution approving the certified North Bay Water Reuse Program Phase 2 Final EIR/EIS projects within NapaSan's jurisdiction; make Findings of Fact and a Statement of Overriding Considerations; and adopt the Mitigation Monitoring and Reporting Program.

## **9. GENERAL MANAGER REPORT**

## **10. LEGAL COUNSEL REPORT**

## **11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. CASA Conference (8/8/18-8/10/18)

**12. UPCOMING MEETINGS**

- | North Bay Watershed Association meeting - September 7, 2018
- | Regular Board meeting - September 19, 2018
- | Regular Board meeting - October 3, 2018 (on agenda to cancel)
- | North Bay Watershed Association meeting - October 5, 2018
- | Regular Board meeting - October 17, 2018

**13. ADJOURN TO CLOSED SESSION (If necessary)**

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, September 19, 2018 at 4:00 P.M.**