



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

Chair Jill Techel Mayor City of Napa	Vice-Chair Ryan Gregory Supervisor County of Napa	Director Peter Mott Councilmember City of Napa	Director Mary Luros Public Appointee City of Napa	Director David Graves Public Appointee County of Napa
--	---	--	---	---

Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, August 1, 2018
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - National "Stop On Red" Week**

Sometimes it occurs because you weren't paying attention, other times it's because you are in a hurry. No matter the motivation behind running a red light, that doesn't make it any less illegal or dangerous. In 1995, the Federal Highway Administration created the "Stop Red-Light Running Program" to help educate the public on the dangers of red-light running and increase enforcement at a grassroots, community level. A key platform of this effort is "National Stop on Red Week", which takes place annually from 5 through 11 August, to promote the Federal Highway Administration's campaign to stop this careless practice. The "National Stop on Red Week" seeks to raise awareness of the serious issues running red lights cause on our roadways, as well as to promote ways in which you and your community can make a difference in ending this dangerous act.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on July 18, 2018.
- B. Receive County of Napa Voucher Register Dated 7/3/18 through 7/16/18.
- C. Cancel the Regular Board meeting on August 15, 2018 due to lack of business.
- D. Approve the attached Resolution Authorizing Individuals to Act on Behalf of the Deferred Compensation Plan.
- E. Adopt Resolution establishing Terms and Conditions and ordering annexation of territory located on the west side of Silverado Trail approximately 500 feet south of Hagen Road (APN 052-010-011) - Silverado Trail No. 3 - NapaSan Annexation 000026.

- F. Authorize General Manager to sign an Easement Agreement with Napa Valley Unified School District (NVUSD) for construction, operation, and maintenance of a recycled water truck fill station.
- G. Award construction contract for the 2018 Sanitary Sewer Manhole Adjustment Project, Phase VIII (CIP 13702) to G.D. Nielson Construction, Inc. for the amount of \$264,200 and authorize the General Manager to execute the Agreement with the contractor and issue the Notice to Proceed, when appropriate.
- H. Receive General Manager's Report for June 2018

8. REGULAR CALENDAR

- A. Receive update on the residential sewer service charge methodology and capacity fee study, and provide direction.
- B. Award the construction contract for the Headworks Equipment Replacement Project (CIP 17726) to Syblon Reid, Inc. for the bid amount of \$1,960,400 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.
- C. Authorize the Purchasing Agent to execute a task order with Psomas to provide Construction Management and Inspection Services for the Headworks Equipment Replacement Project (CIP 17726) in the amount of \$321,560.
- D. Authorize the Purchasing Agent to execute a Task Order with HDR Engineering to provide Engineering Services During Construction for the Headworks Equipment Replacement Project (CIP 17726) in the amount of \$141,836.
- E. Authorize the Purchasing Agent to execute Task Order 65 with GHD to provide engineering services for Phase 1 of the Collection System Master Plan (CIP 19727) in the amount of \$410,608.
- F. Receive presentation by Grace Avellar, Engineering Intern on summer internship projects.
- G. Receive presentation by Justin Haggard, Laboratory Intern on summer internship projects.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. NBWRA Board Meeting (7/23/18)

12. UPCOMING MEETINGS

- | CASA Conference - August 8-10, 2018
- | Regular Board meeting - August 15, 2018 (on agenda to cancel)
- | Regular Board meeting - September 5, 2018
- | North Bay Watershed Association meeting - September 7, 2018
- | Regular Board meeting - September 19, 2018

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, September 5, 2018 at 4:00 P.M.