



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Mary Luros Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
---	--	---	--	--

Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, July 18, 2018
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - UV Safety Month**

July is the U.S. Department of Health and Human Services' UV Safety month. With skin cancer being the most common type of cancer in the United States, it is important to protect ourselves from UV rays. Ultraviolet (UV) rays from the sun are the main cause of skin cancer around the world. The good news is skin cancer can be prevented. During the month of July, join us in taking action to prevent skin cancer and reduce the risk of UV damage by following these simple tips:

- Stay out of the sun between 10 a.m. and 4 p.m.
- Use sunscreen with SPF 15 or higher.
- Cover up with long sleeves and a hat.
- Check your skin once a month for changes.

For more information on how to protect yourself and family members visit the Department of Health and Human Services at HHS.gov

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on June 20, 2018.
- B. Receive County of Napa Voucher Register Dated 6/5/18 through 7/2/18.
- C. Approved the attached changes to the NapaSan Reimbursement Policy.
- D. Authorize the Purchasing Agent to execute Task Order No. 42 with Brown and Caldwell to conduct at Chemical Alternatives Evaluation in the amount of \$129,950.

- E. Adopt Resolution Establishing Terms and Conditions and Ordering Annexation of Territory - 4190 Browns Valley Road (APN 041-110-019) - Browns Valley Road No. 13 - NapaSan Annexation 000027.
- F. Receive General Manager's Report for May 2018.

8. REGULAR CALENDAR

- A.
 - 1) Conduct the Public Hearing on the Written Report Containing a Description of Each Parcel of Real Property within the District Receiving Sewer Services and the Amount of the Charge for Each Parcel for FY 2018/19;
 - 2) Hear and Consider any Protests;
 - 3) Determine Whether There is a Majority Protest; and,
 - 4) If There is no Majority Protest, Adopt the Attached Resolution.
- B. Receive presentation from staff regarding Communications Plan progress and provide direction.
- C. Adopt Resolution approving and adopting the new pay schedules for FY 2018-19, effective June 30, 2018.
- D. Receive presentation from staff on the treatment of winery wastewater and provide direction regarding future winery wastewater hauling.
- E. Annual Election of Chair and Vice-Chair to the Board of Directors.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. Lands Committee meeting (7/17/18)

12. UPCOMING MEETINGS

- | NBWRA Board meeting - July 23, 2018
- | Regular Board meeting - August 1, 2018
- | CASA Conference - August 8-10, 2018
- | Regular Board meeting - August 15, 2018 (may cancel)

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, August 1, 2018 at 4:00 P.M.