



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

| <u>Chair</u> | <u>Vice-Chair</u> | <u>Director</u> | <u>Director</u> | <u>Director</u> |
|--------------------------------------|--|---|--|--|
| Jill Techel Mayor City of Napa | Ryan Gregory Supervisor County of Napa | Peter Mott Councilmember City of Napa | Mary Luros Public Appointee City of Napa | David Graves Public Appointee County of Napa |

Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, June 20, 2018
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Critical Days of Summer**

Memorial Day weekend kicked off the “101 Critical Days of Summer”, frequently referred to as the “101 deadliest days of the year”. This is the time between Memorial Day and Labor Day when we see an increase in vehicle accidents/fatalities and recreational mishaps. Summer brings with it many opportunities for outdoor activities. As you and your family prepare for summer fun, please take a minute to think about the risks involved in your choice of activities (personal risk management). Have fun this summer, but please remember to be safe.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on June 06, 2018.
- B. Receive County of Napa Voucher Register Dated 5/22/18 through 6/4/18.
- C. Authorize out-of-state travel for Plant Operator Steven Chavis for the purpose of attending the Annual Tri-State Conference in Las Vegas, Nevada, from September 25-27, 2018. At the conference, Mr. Chavis will be presenting a talk on NapaSan's Operator-in-Training program.
- D. Approve the attached three resolutions regarding the Browns Valley Trunk Project (SRF Project #8244) pledging revenues, stating an intent to reimburse, and requesting a Local Match loan.
- E. Authorize the Purchasing Agent to execute Amendment 2 to Task Order 5 with Consolidated CM for additional construction management and inspection services during construction for the Recycled Water Reservoir Improvements Project (CIP 16716) in the amount of \$24,223.37.

8. REGULAR CALENDAR

- A. Receive presentation on District-owned property, including current and potential future uses.
- B. Receive presentation from staff and approve the updates to the Sanitary Sewer and Recycled Water Standards.
- C. Reject all bids for the 2018 Sanitary Sewer Manhole Adjustment Project, Phase VII (CIP 13702).
- D. Approve the project, concur with CEQA determination, and authorize the General Manager to issue Notice Inviting Bids for the 2018 Manhole Adjustment Project, Phase VIII (CIP 13702)

9. GENERAL MANAGER REPORT**10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION****12. UPCOMING MEETINGS**

- | North Bay Watershed Association meeting - July 13, 2018
- | Regular Board meeting - July 18, 2018
- | NBWRA Board meeting - July 23, 2018
- | Regular Board meeting - August 1, 2018

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNCIL---ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) case.
Facts and Circumstances: Correspondence from Michael Rupprecht to Tim Healy dated May 3, 2018

14. RECONVENE TO OPEN SESSION**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, July 18, 2018 at 4:00 P.M.