



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Mary Luros Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, May 2, 2018
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Motorcycle Safety Month**

May is the National Highway Traffic Safety Administration's Motorcycle Safety month. In 2015, 4,976 motorcycle riders and passengers died in crashes, and nonfatal injuries that year totaled 88,000. Fatalities among motorcycle riders and passengers have increased nearly 3% from 2006 to 2015. All motorists are reminded to safely "share the road" with motorcycles and to be extra alert to help keep motorcyclists safe. Additionally, motorcyclists are reminded to make themselves visible to other motorists and to ride smart and sober. For more information on helping to keep motorcyclists safe please visit nhtsa.gov.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on April 18, 2018.
- B. Receive County of Napa Voucher Register Dated 4/3/18 through 4/16/18.
- C. Receive General Manager's Report for March 2018.

8. REGULAR CALENDAR

- A. Receive a presentation on the proposed FY 2018/19 Operating Budget. Consideration for adoption scheduled for June 6, 2018.
- B. Adopt Resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Recycled Water Reservoir Improvements Project (CIP 16716).

- C. Adopt Resolution accepting completion and authorize the General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the 2017 Collection System Rehabilitation Project (CIP 17708).

- D. Authorize General Manager to execute the attached Amendment No. 1 to the agreement with the City of Napa for sale of recycled water within the City of Napa water service area.

- E. Authorize the Purchasing Agent to execute Task Order with Timmons Group to provide Computerized Maintenance Management System (CMMS) implementation and software in the amount of \$317,882.50.

9. GENERAL MANAGER REPORT**10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. Lands Committee meeting (4/30/18).

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - May 4, 2018
- | Regular Board meeting - May 16, 2018
- | NBWRA Board meeting - May 21, 2018
- | Regular Board meeting - June 6, 2018

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. Public Employee Performance Evaluation
Title: General Manager

14. RECONVENE TO OPEN SESSION**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, May 16, 2018 at 4:00 P.M.