



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b>Chair</b> Jill Techel Mayor City of Napa	<b>Vice-Chair</b> Ryan Gregory Supervisor County of Napa	<b>Director</b> Peter Mott Councilmember City of Napa	<b>Director</b> Mary Luros Public Appointee City of Napa	<b>Director</b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, April 18, 2018**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Highway Work Zone Safety**

The U.S. Department of Transportation's Federal Highway Administration utilizes the first part of April to highlight National Work Zone Awareness. The 2018 theme is "Work Zone Safety: Everybody's Responsibility." Its purpose is to bring national attention to motorist and worker safety and mobility issues in work zones. As the construction season starts, we need to be mindful of workers and anyone else traveling through work zones by slowing down, paying attention, and driving safely. Speeding in work zones is against the law and puts those who work there, as well as those who drive there, in danger. These costs can take on various forms, including fines, jail time or even a life. With every driver being alert and focused on safety at all times, crashes can be avoided and lives will be saved. Let's all do our part and drive safely. For more information please visit [www.fhwa.dot.gov](http://www.fhwa.dot.gov).

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on April 4, 2018.
- B. Receive County of Napa Voucher Register Dated 3/20/18 through 4/2/18.
- C. Authorize the Purchasing Agent to execute Amendment No. 02 to Task Order No. 50 with GHD to provide Design Services for the Browns Valley Trunk Project (CIP 14703) in the amount of \$99,568.

**8. REGULAR CALENDAR**

- A. Award the construction contract (base bid plus bid alternates) for the 2018 Treatment Plant Improvement Project (CIP 18736) to Gateway Pacific Contractors, Inc. for the bid amount of \$2,498,920 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.

- B. Authorize the Purchasing Agent to execute a task order with GHD to provide Construction Management and Inspection Services for the 2018 Treatment Plant Improvement Project (CIP 18736) in the amount of \$300,419.
  
- C. Authorize the Purchasing Agent to execute a Task Order with Carollo Engineers to provide Engineering Services During Construction for the 2018 Treatment Plant Improvement Project (CIP 18736) in the amount of \$142,442.
  
- D. Receive presentation from staff and discuss Collection System April 2018 storm response.
  
- E. Receive presentation from staff and discuss the offset of potable water, groundwater, and surface water use by NapaSan's recycled water program.

#### **9. GENERAL MANAGER REPORT**

#### **10. LEGAL COUNSEL REPORT**

#### **11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. North Bay Watershed Association (4/06/18)
  
- B. Long Term Planning Committee meeting (4/09/18).

#### **12. UPCOMING MEETINGS**

- | Regular Board meeting - May 2, 2018 (Techel absent)
- | North Bay Watershed Association meeting - May 4, 2018
- | Regular Board meeting - May 16, 2018
- | NBWRA Board meeting - May 21, 2018

#### **13. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: Raja Development Corp, et al. v. Napa Sanitation District, Napa Superior Court Case No. 17CV001088.
  
- B. Public Employee Performance Evaluation  
Title: General Manager

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on, Wednesday, May 2, 2018 at 4:00 P.M.**