



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Mary Luros Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
---	--	---	--	--

Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, April 4, 2018
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Distracted Driving**

The National Safety Council has designated April, 2018 as Distracted Driving Awareness Month. Distracted driving is a public health issue that affects us all. The latest statistics show motor vehicle fatalities are up 6%. More than 40,000 people were killed on our nation's roadways last year, and distracted driving is a major contributor. NSC Senior Program Manager Lisa Robinson and Medstar Risk and Safety Manager Shaun Curtis will present a free webinar, Engaging Ways to Address Distracted Driving at Work, on Thursday, April 19, 2018 at 11:00 CST. With car crashes the No. 1 cause of workplace death – and distracted driving a leading cause of crashes – you can learn how workplaces can help address this problem in a way that engages employees. For more information please visit the National Safety Council at <http://www.nsc.org/learn/NSC-Initiatives/Pages/distracted-driving-awareness-month.aspx>.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on March 21, 2018.
- B. Receive County of Napa Voucher Register Dated 3/6/18 through 3/19/18.
- C. Authorize the Purchasing Agent to execute Amendment 1 to Task Order 5 with Consolidated CM for additional construction management and inspection services during construction for the Recycled Water Reservoir Improvements Project (CIP 16716) in the amount of \$69,521.75.
- D. Receive General Manager's Report for February 2018.

8. REGULAR CALENDAR

- A. Accept the annual Performance Measurement Report for 2017.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. Finance Committee meeting (4/02/18).

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - April 6, 2018
- | Long Term Planning Committee meeting - April 9, 2018
- | Regular Board meeting - April 18, 2018
- | Regular Board meeting - May 2, 2018

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Raja Development Corp, et al. v. Napa Sanitation District, Napa Superior Court Case No. 17CV001088.

- B. Public Employee Performance Evaluation
Title: General Manager

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, April 18, 2018 at 4:00 P.M.