



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Mary Luros Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
---	--	---	--	--

Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, March 21, 2018
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Poison Prevention**

March 19 – 25 is National Poison Prevention week: Since 1962, the President of the United States has proclaimed the third week of March as National Poison Prevention Week to raise awareness about the dangers of poisoning. Poison centers across the country receive over ten thousand poison exposure calls a day. Even though children younger than 6 account for half of all the poison exposure calls, adults account for 92 percent of all poison-related deaths. You can contact the poison centers by dialing their toll-free number (1-800-222-1222) from anywhere in the nation and be connected with poison control professionals to assist you. Utilize this week to focus on the importance of poison prevention. For useful tools and information visit The American Association of Poison Control Centers website at www.aapcc.org.

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. **SPECIAL PRESENTATIONS**
7. **CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on February 28, 2018.
- B. Receive County of Napa Voucher Register dated 2/13/18 through 3/5/18.
- C. Accept the Mayacamas Vista Estates Subdivision sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$224,250 following receipt of maintenance bond in the amount of \$22,425.
- D. Adopt a resolution authorizing execution of quitclaim deed over a portion of PTN 007-120-006 and PTN 007-120-012 (New Adjusted Parcel 1), a resolution granting said interest in and over said real property to the Justin Siena High School Corporation.
- E. Authorize Chair to sign the Capacity Charge Deferral Agreement for Stoddard West Apartments.

- F. Authorize the Purchasing Agent to execute Task Order 4 with Hazen and Sawyer to provide engineering services to design the West Napa Pump Station Project (CIP 17711) in the amount of \$888,723.
- G. Authorize Chair to sign the Capacity Charge Deferral Agreement for Napa Courtyards.
- H. Accept the Juanita Street Subdivision sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$29,500 following receipt of maintenance bond in the amount of \$2,950.
- I. Accept the Gasser Residual Overland Flow Project sanitary sewer improvements for maintenance and operation and release letter of credit in the amount of \$147,000 following receipt of maintenance bond in the amount of \$14,700.
- J. Accept the Gasser Drive Extension Project sanitary sewer improvements for maintenance and operation and release performance bond in the amount of \$192,000 following receipt of maintenance bond in the amount of \$19,200.
- K. Receive and file the Quarterly Report and Priority Project Status for October, November, December 2017.
- L. Receive General Manager's Report for January 2018.

8. REGULAR CALENDAR

- A. Receive update on the residential sewer service charge methodology and capacity fee study.
- B. Receive presentation on pension and OPEB liabilities, and provide direction to staff.
- C. Receive presentation from staff and discuss Recycled Water Allocation Policy.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**12. UPCOMING MEETINGS**

- | Finance Committee meeting - April 2, 2018
- | Regular Board meeting - April 4, 2018
- | North Bay Watershed Association meeting - April 6, 2018
- | Regular Board meeting - April 18, 2018

13. ADJOURN TO CLOSED SESSION (If necessary)**A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: Raja Development Corp, et al. v. Napa Sanitation District, Napa Superior Court Case No. 17CV001088.

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: A portion of APN 057-010-010 that consists of the surface of Pond 4 and a portion of Pond 3

Agency Negotiator: Tim Healy, General Manager

Negotiating Parties: Ciel Et Terre USA

Under Negotiation: Price and terms of payment

14. RECONVENE TO OPEN SESSION**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, April 4, 2018 at 4:00 P.M.