



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> TBD Supervisor County of Napa	<b><u>Director</u></b> Peter Mott Councilmember City of Napa	<b><u>Director</u></b> Charles Gravett, III Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, January 11, 2017**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Inauguration Month**

January is the month we inaugurate our countries president, remember the life of Dr. Martin Luther King Jr. and develop personal resolutions. It is also the month that signifies new beginnings and fresh starts. Let us take this time to inaugurate in ourselves and in those we work with how critically important safety is, remembering the positive contributions made by our co-workers towards the success of our safety programs and partner with one another to develop resolutions for each of us to actively participate in and contribute to making our workplaces a safer environment for everyone.

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****A. 4:00 PM**

Introduction of new employees Jill Hughes, Associate Engineer; and Kevin Webster, Collection System Worker.

**7. CONSENT CALENDAR**

- A.** Approval/Correction of Minutes from the Regular Meeting on December 7, 2016.
- B.** Receive County of Napa Voucher Register Dated 11/22/16 through 12/26/16.
- C.** Adopt Resolution accepting completion and authorizing General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Sanitary Sewer Manhole Adjustment Project, Phase IV (CIP 13702).
- D.** Authorize General Manager to execute Agreement with Bienati Consulting Group, Inc., DBA, Consultants to Management, Inc., to provide facilitation services related to development of the District's 2017 Strategic Plan.

- E. Authorize Chair to sign the Capacity Charge Deferral Agreement for Napa Creek Village.
- F. Adopt Resolution accepting completion and authorizing General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Sarco Creek Pipeline Replacement Project (CIP 15703).
- G. Adopt Resolution accepting completion and authorizing General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Manhole Rehabilitation - Nipak Project (CIP 17703).
- H. Approve resolution granting the appeal challenging the District's capacity charges for The Corner located at 660 Main Street.
- I. Concur with the recommended mitigations and CEQA determination that by implementing specific mitigation measures the project's impacts would be reduced to a less-than-significant level per Section 15064 (f) of the CEQA Guidelines, ratify project approval, and adopt resolution for the Recycled Water Reservoir Improvements Project (CIP 16716).
- J. Authorize Chair to sign Indemnification Agreement for 2999 Solano Avenue.
- K. Accept the Sasha Court Subdivision (formerly Rubinstein Subdivision) Sanitary Sewer Improvements for Maintenance and Operation and release performance bond in the amount of \$89,050.
- L. Receive General Manager's Report for November, 2016.

## 8. REGULAR CALENDAR

- A. Introduce Ordinance for First reading, amending District Code 4.04.110 Prohibited Wastes and 4.04.190 Reporting Requirements to update Local Limits, and correct statutory references under the signatory requirements for industrial users.
- B. Approve the Project, concur with Staff's determination that the Project is categorically exempt, and authorize the General Manager to issue Notice Inviting Bids for the 2017 Collection System Rehabilitation Project (CIP 17708).
- C. Discuss Appointment of Vice-Chair and Board Members to Subcommittees.

**9. GENERAL MANAGER REPORT****10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. NBWRA Board Meeting (12/19/16)
  
- B. Finance Committee meeting (1/09/17).

**12. UPCOMING MEETINGS**

- | NBWRA Board meeting - January 23, 2017
- | Regular Board meeting - February 1, 2017
- | Regular Board meeting - February 15, 2017
- | Regular Board meeting - March 1, 2017

**13. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case  
Facts and circumstances: Correspondence from Michael Durkee to District Counsel, dated March 16, 2016
  
- B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) case

**14. RECONVENE TO OPEN SESSION****15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, February 1, 2017 at 4:00 P.M.**