



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Peter Mott Councilmember City of Napa	<b><u>Director</u></b> Mary Luros Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, December 6, 2017**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Focus on Driving**

U.S. fatalities from traffic accidents rose 7.2% last year to 35,092—the largest increase in 50 years—and distracted driving played a role in 10% of those deaths, according National Highway Traffic Safety Administration figures released last month. NHTSA found that fatalities from “distraction-affected” crashes increased 8.8% to 3,477 from 3,197 for the same period. Behind the wheel, nothing is more important than focus. Stay aware of road and weather conditions, traffic, pedestrians, your speed, and your need to be in complete control of your vehicle. Do not take a call, text, or let your eyes or mind wander to other people in your car, or do anything other than focus on your driving. If any of the above things must be done, pull safely off the road and out of the traffic flow to do them. Every day people are killed and injured simply because a driver is distracted. Don't be one of them.

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****A. 4:00 PM**

Introduction of new employees, Nolan Weathers and Jorge Hernandez, Collection System Workers-in-Training.

**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on November 15, 2017.
- B. Receive County of Napa Voucher Register Dated 10/31/17 through 11/20/17.
- C. Cancel the Regular Board meeting on December 20, 2017 due to lack of business.
- D. Accept the Capacity Charges Financial Report for FY 2016-17.

- E. Authorize increase of change order signing authority and adopt Resolution accepting completion and directing the General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Earthquake Repairs Project (CIP 18727).
- F. Adopt Resolution accepting completion and directing the General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the 2017 Sanitary Sewer Manhole Adjustment Project, Phase VI (CIP 13702).
- G. Authorize Chair to sign Indemnification Agreement for Vista Tulocay apartment complex.
- H. Approve the Flash Mixer Replacement Project (CIP 18737) and concur with staff's CEQA determination that project is Categorical Exempt.
- I. Receive General Manager's Report for October 2017.

## 8. REGULAR CALENDAR

- A. Accept the Comprehensive Annual Financial Report and associated Audit Report for Fiscal Year 2016-17.
- B. Approve attached resolution authorizing the issuance of not to exceed \$17,000,000 principal amount of 2017 Refunding Revenue Bonds and approving certain documents and authorizing certain actions in connection therewith.
- C. Approve the Project, concur with Staff's determination that the Project is categorically exempt, and authorize the General Manager to issue Notice Inviting Bids for the 2018 Collection System Rehabilitation Project (CIP 18705).
- D. Adopt Resolution accepting completion and directing the General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Soscol/Sousa Trunk Rehabilitation Project (CIP 17707).
- E. Receive presentation from staff on the completion of the Upper Lateral Rehabilitation - Basin L Project #2 (CIP 17702).

## 9. GENERAL MANAGER REPORT

**10. LEGAL COUNSEL REPORT**

**11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. North Bay Watershed Association (12/01/17)
  
- B. NBWRA Board Meeting (12/04/17)

**12. UPCOMING MEETINGS**

- | Regular Board meeting - December 20, 2017 (on agenda to cancel)
- | North Bay Watershed Association - January 5, 2018
- | Regular Board meeting - January 10, 2018

**13. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: Raja Development Corp, et al. v. Napa Sanitation District, Napa Superior Court Case  
No. 17CV001088.

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, January 10, 2018 at 4:00 P.M.**