



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Mary Luros Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
---	--	---	--	--

Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, November 15, 2017
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Safe Wet Weather Driving**

Winter weather in the Bay Area means rain and fog. Wet pavement contributes to nearly 1.2 million traffic crashes each year. Many of these accidents are preventable, but are caused by intrepid drivers who don't realize that fair- and foul-weather driving are fundamentally different. Here are a few tips to help you arrive safely:

- First and foremost: slow down, it takes longer to stop or adjust in wet weather.
- Maintain proper following distance (3 Second Rule). This needs to be increased in wet weather.
- Avoid using your brakes; if possible, take your foot off the accelerator to slow down.
- Turn your headlights on even in a light rain, or in gloomy, foggy or overcast conditions. Not only do they help you see the road, but they'll help other drivers see you. If your car has daytime running lights you still should put them on, so vehicles behind you can see you better.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**A. 4:00 PM**

Introduction of new employee Karl Ono, Associate Engineer.

7. CONSENT CALENDAR

- A. Approval/Correction of Minutes from the Regular Meeting on November 1, 2017.
- B. Receive County of Napa Voucher Register Dated 10/17/17 through 10/30/17.
- C. Cancel the regular meetings on January 3, 2018 and January 17, 2018 and schedule one meeting for the month on January 10, 2018.

- D. Authorize out-of-state travel for General Manager Tim Healy and Chief Financial Officer Jeff Tucker for the purpose of attending the AWWA / WEF Utility Management Conference in San Antonio, Texas from February 20-23, 2018.
- E. Authorize an increase of change order signing authority for the General Manager from \$108,830 (10% of original contract) to a maximum of \$217,660 (20% of original contract) for the Soscol/Sousa Trunk Rehabilitation Project (CIP 17705) for a potential total approved contract amount of \$1,305,960.
- F. Receive and file the Quarterly Report and Priority Project Status for July, August, September 2017.
- G. Receive General Manager's Report for September 2017.

8. REGULAR CALENDAR

- A. Receive presentation from staff on a NapaSan Citizens Academy event in the fall of 2018, and provide direction.
- B. Receive presentation from staff and provide direction on the schedule for the Browns Valley Trunk Project (CIP 14703).
- C. Approve revisions to the Natural Disaster Compensation Policy.
- D. Consider CASA Conference (1/24/18-1/26/18) Attendance in Palm Springs, CA.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association (11/03/17)
- B. Finance Committee meeting (11/14/17).

12. UPCOMING MEETINGS

- I North Bay Watershed Association meeting - December 1, 2017

- | NBWRA Board meeting - December 4, 2017
- | Regular Board meeting - December 6, 2017
- | Regular Board meeting - December 20, 2017 (may be cancelled)

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LABOR NEGOTIATORS - Government Code Section 54957.6
Agency Designated Representatives: Glenn Berkheimer
Employee Organizations: Teamsters Local 315 - Rank & File Unit/Supervisors Unit and AMPNSD

- B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Raja Development Corp, et al. v. Napa Sanitation District, Napa Superior Court Case No. 17CV001088.

- C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN: 057-010-036 and part of APN# 057-010-037 (Somky Ranch)
Agency negotiator: Tim Healy, General Manager
Negotiating parties: PG&E
Under negotiation: Price and terms of payment

- D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN 057-020-056-000, 057-020-057-000 and 057-202-057 (Jameson Canyon Ranch)
Agency negotiator: Tim Healy, General Manager
Negotiating parties: PG&E
Under negotiation: Price and terms of payment

14. RECONVENE TO OPEN SESSION**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, December 6, 2017 at 4:00 P.M.