



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Peter Mott Councilmember City of Napa	<b><u>Director</u></b> Mary Luros Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, May 03, 2017**  
**1515 SOSCOL FERRY ROAD**

## GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Electrical Safety Month**

May is National Electrical Safety Month and a good time to review electrical safety practices. The Electrical Safety Foundation International (ESFI) reminds consumers that taking steps to eliminate electrical safety threats around the home and workplace can prevent thousands of injuries and hundreds of deaths that needlessly occur each year. Electrical hazards are listed as the cause of approximately 4,000 injuries annually. Electrical incidents, while only a small portion of those that occur on-the-job, are far more likely to be fatal. Please take your time and be very deliberate about electrical safety. For more information please visit <http://www.electricalsafety.org>.

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Board members may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. ADJOURN TO CLOSED SESSION (If necessary)****A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case

Facts and circumstances: Correspondence from Michael Durkee to District Counsel, dated March 16, 2016

**8. RECONVENE TO OPEN SESSION****9. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****10. CONSENT CALENDAR**

**A.** Approval/Correction of Minutes from the Regular Meeting on April 19, 2017.

**B.** Receive County of Napa Voucher Register Dated 4/4/17 through 4/17/17.

**C.** Cancel the Regular Board meeting on July 5, 2017 due to lack of business.

- D. Authorize Chair to execute the attached Amendment No. 10 modifying the annual rate of compensation to the Napa Sanitation Agreement No. 07-083 with Napa County to provide Information Technology Services for FY 2017-18.
- E. Approve NapaSan's Strategic Plan update.
- F. Adopt resolution fixing a fair and equitable capacity charge for eligible buildings with existing permitted industrial users.
- G. Approve refund of \$24,803.13 for the FY 2016-17 sewer service charges for Assessor Parcel Number 001-541-001, located at 3175 California Blvd.
- H. Adopt Resolution accepting completion and authorizing General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Stationary Gas Detectors - Phase II Project (CIP 17722).
- I. Receive General Manager's Report for March, 2017.

#### **11. REGULAR CALENDAR**

- A. Receive presentation from Rolando Herrera of Mi Sueno Winery.
- B. Receive a presentation on the proposed FY 2017/18 Operating Budget. Consideration for adoption scheduled for June 7, 2017.

#### **12. GENERAL MANAGER REPORT**

#### **13. LEGAL COUNSEL REPORT**

#### **14. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. Long Term Planning Committee meeting (04/21/17).

#### **15. UPCOMING MEETINGS**

- | North Bay Watershed Association meeting - May 3, 2017
- | Regular Board meeting - May 17, 2017
- | NBWRA Board meeting - May 22, 2017
- | North Bay Watershed Association meeting - June 2, 2017

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I Regular Board meeting - June 7, 2017

**16. ADJOURN TO CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:  
One (1) case

**B. CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: John Bakker, District Counsel  
Unrepresented employee: General Manager

**17. RECONVENE TO OPEN SESSION**

**18. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**19. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, May 17, 2017, at 4:00 P.M.**