



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b>Chair</b> Jill Techel Mayor City of Napa	<b>Vice-Chair</b> Keith Caldwell Supervisor County of Napa	<b>Director</b> Peter Mott Councilmember City of Napa	<b>Director</b> Charles Gravett, III Public Appointee City of Napa	<b>Director</b> David Graves Public Appointee County of Napa
Tim Healy General Manager		Cheryl Schuh Board Secretary		John Bakker Legal Counsel

**REGULAR MEETING**  
**Wednesday, June 15, 2016**  
**1515 SOSCOL FERRY ROAD**

## GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - 101 Deadliest Days of the Year**

Summer is upon us and it is time for the Summer Safety Campaign. Memorial Day weekend kicks off the "101 deadliest days of the year". This is the time between Memorial Day and Labor Day when we see a sharp increase in vehicle accidents/fatalities and recreational mishaps. As we prepare for summer fun, think about the risks involved in your choice of activities. We offer the following summer safety tips.

- Be aware of the heat and modify your activities appropriately.
- Be sure to drink plenty of fluids.
- Avoid hot enclosed places, such as cars. Never leave children unattended in a car parked in the sun.
- Wear loose-fitting, lightweight and light-colored clothing.
- Cool beverages are good for cooling down the body, while alcoholic drinks can impair the body's ability to regulate its temperature. Above all, have fun this summer, but please remember to do so safely.

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on June 1, 2016.
- B. Receive County of Napa Voucher Register Dated 5/17/16 through 5/30/16.
- C. Authorize out-of-state travel to New Orleans, Louisiana for General Manager/District Engineer Tim Healy, Plant Manager Jim Keller, Senior Civil Engineer/Capital Program Manager Andrew Damron, Director of Administrative Services Jeff Tucker, and Associate Engineer Matt Lemmon for the purpose of attending the 89th Annual Water Environment Federation Technical Exhibition and Conference (WEFTEC) from September 24-28, 2016.
- D. Adopt the attached Best Management Practices (BMPs) for Water Softeners, Boiler Blowdown, and Cooling Towers, to serve as pollutant control mechanisms per the District's Code, Section 4.04.090.

- E. Approve reimbursement agreement with Napa County for MST Pipeline Extension Design and Engineering Project.

## 8. REGULAR CALENDAR

- A. Conduct an appeal hearing and make a determination whether to grant request for relief on application by changing the sewer service charge for Oaktree Vineyard located at 2001 Salvador Avenue (APN 035-110-027).
- B. Receive and discuss draft Communications Plan for the District from MIG staff, and provide direction.

## 9. GENERAL MANAGER REPORT

## 10. LEGAL COUNSEL REPORT

## 11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association (6/03/16)

## 12. UPCOMING MEETINGS

- | Personnel Committee meeting - June 20, 2016
- | North Bay Watershed Association meeting - July 8, 2016
- | Regular Board meeting - July 13, 2016
- | NBWRA Board meeting - July 25, 2016
- | Regular Board meeting - August 3, 2016

## 13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case  
Facts and circumstances: Correspondence from Michael Durkee to District Counsel, dated March 16, 2016
- B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 60-day Notice of Violations and Intent to File Suit under the Clean Water Act from California River Watch dated February 15, 2016

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, July 13, 2016 at 4:00 P.M.**