



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Keith Caldwell Supervisor County of Napa	<b><u>Director</u></b> Peter Mott Councilmember City of Napa	<b><u>Director</u></b> Charles Gravett, III Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
Tim Healy General Manager		Cheryl Schuh Board Secretary		John Bakker Legal Counsel

**REGULAR MEETING**  
**Wednesday, May 04, 2016**  
**1515 SOSCOL FERRY ROAD**

## GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Electrical Safety Month**

May is National Electrical Safety Month and a good time to review electrical safety practices. We at the Napa Sanitation District would like to join The Electrical Safety Foundation International (ESFI) in reminding consumers that taking steps to eliminate electrical safety threats around the home and workplace can prevent thousands of injuries and hundreds of deaths that needlessly occur each year. Annually, electrical hazards are listed as the cause of approximately 4,000 injuries. Electrical incidents, while only a small portion of those that occur on-the-job, are far more likely to be fatal. Please be deliberate and intentional about electrical safety. For more information please visit [www.electrical-safety.org](http://www.electrical-safety.org).

**The District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on April 20, 2016.
- B. Receive County of Napa Voucher Register Dated 4/05/16 through 4/18/16.
- C. Cancel the regular meetings on July 6, 2016 and July 20, 2016 and hold one meeting rescheduling it to July 13, 2016.
- D. Approve refund of \$4,969.75 to Napa Pointe 1, LP for FY 2015-16 sewer service charges for Assessor Parcel number 057-100-021, located at 1901 N. Kelly Road, Napa (Napa Pointe).
- E. Authorize Chair to execute the attached Amendment No. 9 modifying the annual rate of compensation to the Napa Sanitation Agreement No. 07-083 with Napa County to provide Information Technology Services for FY 2016-17.

- F. Approve the Project and concur with Staff's determination that the Project is categorically exempt for the Recycled Water Reservoir Lining Project (CIP 16716).
  
- G. Authorize the Purchasing Agent to execute Task Order No. 7 with Kennedy/Jenks Consultants to provide Design Services for the Recycled Water Reservoir Lining Project (CIP 16716) in the amount of \$195,000.
  
- H. Receive General Manager's Report for March, 2016.

## 8. REGULAR CALENDAR

- A. Receive a presentation on the proposed FY 2016/17 Operating Budget. Consideration for adoption scheduled for June 1, 2016.
  
- B. Receive presentation from staff and consultant on communications plan and provide direction.

## 9. GENERAL MANAGER REPORT

## 10. LEGAL COUNSEL REPORT

## 11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

## 12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - May 6, 2016
- | Regular Board meeting - May 18, 2016
- | Regular Board meeting - June 1, 2016
- | North Bay Watershed Association meeting - June 3, 2016

## 13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case  
Facts and circumstances: Correspondence from Michael Durkee to District Counsel, dated March 16, 2016
  
- B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 60-day Notice of Violations and Intent to File Suit under the Clean Water Act from California River Watch dated February 15, 2016
  
- C. Public Employee Performance Evaluation  
Title: General Manager

**14. RECONVENE TO OPEN SESSION**

**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, May 18, 2016 at 4:00 P.M.**