



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u>	<u>Vice-Chair</u>	<u>Director</u>	<u>Director</u>	<u>Director</u>
Jill Techel Mayor City of Napa	Keith Caldwell Supervisor County of Napa	Peter Mott Councilmember City of Napa	Charles Gravett, III Public Appointee City of Napa	David Graves Public Appointee County of Napa

Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING **Wednesday, April 20, 2016** **1515 SOSCOL FERRY ROAD**

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Work Zone Awareness**

Each year in the spring, The U.S. Department of Transportation's Federal Highway Administration highlights National Work Zone Awareness Week (NWZAW) to bring national attention to motorist and worker safety and mobility issues in work zones. As the construction season starts, we need to be mindful of workers and anyone else traveling through work zones by slowing down, paying attention, and driving safely. Speeding in work zones is against the law and puts those who work there, as well as those who drive there, in danger. The 2016 theme, "Don't Be That Driver!" reinforces the message that motorists should be constantly alert and prepared for dynamic changes in and around work zones. With every driver being alert and focused on safety at all times, crashes can be avoided and lives will be saved. Let's all do our part and drive safely. For more information please visit www.fhwa.dot.gov.

The District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (five minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on April 6, 2016.
- B. Receive County of Napa Voucher Register Dated 3/22/16 through 4/04/16.
- C. Adopt the attached Reimbursement Resolution needed to apply for a Clean Water State Revolving Fund Loan with the State Water Resources Control Board for financial assistance with the capital costs associated with the Browns Valley Road Sewer Interceptor and Pump Station Improvements Project.
- D. Approve the attached resolution authorizing the Director of Administrative Services/CFO to apply for a Clean Water State Revolving Fund loan from the State Water Resources Control Board for the Browns Valley Road Sewer Interceptor and Pump Station Improvements Project.
- E. Approve the attached resolution authorizing the Director of Administrative Services/CFO to apply for a

Proposition 1 grant from the State Water Resources Control Board for the Recycled Water Reservoir Lining Project (CIP #16716).

- F. Award construction contract for the ACP Lining Project No. 1B (CIP 15721) to Michels Corporation for the bid amount of \$263,208 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.

8. REGULAR CALENDAR

- A. Accept the District's annual Performance Measurement Report for 2015.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. Finance Committee meeting (4/11/16).
- B. Long Term Planning Committee meeting (4/18/16)

12. UPCOMING MEETINGS

- | North Bay Watershed Association Conference - April 22, 2016
- | NBWRA Board meeting - April 25, 2016
- | Regular Board meeting - May 4, 2016
- | North Bay Watershed Association meeting - May 6, 2016
- | Regular Board meeting - May 18, 2016

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case
Facts and circumstances: Correspondence from Michael Durkee to District Counsel, dated March 16, 2016
- B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 60-day Notice of Violations and Intent to File Suit under the Clean Water Act from California River Watch dated February 15, 2016

- C. Public Employee Performance Evaluation
Title: General Manager

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, May 4, 2016 at 4:00 P.M.