



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Keith Caldwell Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Charles Gravett, III Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, March 16, 2016, 6:00 PM
Napa Valley Unified School District Board Room
2425 Jefferson Street, Napa, CA

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 6:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Make Your Home Safe**

We at the Napa Sanitation District urge our employees and customers to take the time to make your home a safe haven. The most common causes of home injury, according to "The State of Home Safety in America" report, are falls, poisoning, fires and burns, choking, and drowning. All of these accidents can be prevented by identifying potential dangers and taking positive action to address them before an injury occurs.

The District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (five minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on March 2, 2016.
- B. Receive County of Napa Voucher Register Dated 2/16/16 through 2/29/16.
- C. Approve the Project, concur with Staff's determination that the Project is categorically exempt, and Authorize the General Manager to Issue Notice Inviting Bids for the Aeration Basin Diffusers, Instrumentation & Controls Project (CIP 15713), when appropriate.
- D. Certify the Addendum to the Initial Study / Mitigated Negative Declaration (IS/MND) for the Napa Sanitation District Solar Project

8. REGULAR CALENDAR

- A. Adopt Ordinance Amending District Code Section 5.01, Sewer Service Charges by taking the following actions:
 - 1. Conduct second reading of ordinance, by title only, and waive full reading.

2. Hold public hearing pursuant to rules for adopting ordinances and under Proposition 218.
3. Close public hearing.
4. Determine whether there is a majority protest of the fee increase, in accordance with Proposition 218.
5. If there is not a majority protest, adopt Ordinance No. 102 to revise District Code 5.01 Sewer Service Charges.

- B.** Adopt the attached resolution modifying the Low Income Property Owner Sewer Service Charge Program, setting the rebate amount at 28%.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A.** North Bay Watershed Association (3/04/16)

12. UPCOMING MEETINGS

- | NBWRA Board meeting - March 28, 2016
- | North Bay Watershed Association meeting - April 1, 2016
- | Lands Committee meeting - April 4, 2016
- | Regular Board meeting - April 6, 2016
- | Finance Committee meeting - April 11, 2016
- | Long Term Planning Committee meeting - April 12, 2016
- | Regular Board meeting - April 20, 2016

13. ADJOURN TO CLOSED SESSION (If necessary)

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, April 6, 2016 at 4:00 P.M.