



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u>	<u>Vice-Chair</u>	<u>Director</u>	<u>Director</u>	<u>Director</u>
Jill Techel Mayor City of Napa	Keith Caldwell Supervisor County of Napa	Peter Mott Councilmember City of Napa	Charles Gravett, III Public Appointee City of Napa	Charles Shinnamon Public Appointee County of Napa
Tim Healy General Manager		Cheryl Schuh Board Secretary	John Bakker Legal Counsel	

REGULAR MEETING **Wednesday, December 2, 2015** **1515 SOSCOL FERRY ROAD**

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Safe Toys and Gifts**

December is the National Safety Council's "Safe Toys and Gifts Month". The month of December brings joy and toys! This month is the busiest time of the year in which toys and games are purchased. Every year thousands of children suffer toy-related injuries. Although most toy-related injuries are minor cuts, scrapes and bruises, children can be seriously injured or even killed by dangerous toys or misuse of toys. Everyone should be aware to make sure the gifts they give children this year will not require a trip to the emergency room. Choosing gifts carefully will guarantee that the holidays are fun and, most importantly, safe.

The District is Lost-Time Accident Free Since April 21, 2015.

5. PUBLIC COMMENT PERIOD (five minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**A. 4:00 PM**

Presentation on California Water Environment Association (CWEA) awards received by Napa Sanitation District.

7. CONSENT CALENDAR

- A.** Approval/Correction of Minutes from the Regular Meeting on November 18, 2015.
- B.** Receive County of Napa Voucher Register Dated 11/03/15 through 11/16/15.
- C.** Accept the Comprehensive Annual Financial Report and associated Audit Report for Fiscal Year 2014-15.
- D.** Accept the Capacity Charges Financial Report for FY 2014-15.
- E.** Concur with the recommended mitigations and CEQA determination that by implementing specific

mitigation measures the project's impacts would be reduced to a less-than-significant level per Section 15064 (f) of the CEQA Guidelines for the Napa Sanitation District Solar Project.

- F. Receive General Manager's Report for October, 2015.

8. REGULAR CALENDAR

- A. Discuss NBWRA proposed Phase 2 projects, in advance of the NBWRA Board Meeting on December 14, 2015, and provide direction to staff and the NBWRA Board Representative.
- B. Approve the Project, concur with Staff's determination that the Project is categorically exempt, and authorize the General Manager to issue Notice Inviting Bids for the Basin "L" Pipeline Rehabilitation Project #5 (CIP 16701).

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

12. UPCOMING MEETINGS

- | North Bay Watershed Association - December 4, 2015
- | NBWRA Board meeting - December 14, 2015
- | Regular Board meeting - December 16, 2015
- | North Bay Watershed Association - January 8, 2016
- | Regular Board meeting - January 13, 2016
- | NBWRA Board meeting - January 25, 2016

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case
Facts and circumstances: Claim from Jorge Burbano and Jeri Meltzer, dated October 23, 2015

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, December 16, 2015 at 4:00 P.M.