



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u>	<u>Vice-Chair</u>	<u>Director</u>	<u>Director</u>	<u>Director</u>
Jill Techel Mayor City of Napa	Keith Caldwell Supervisor County of Napa	Peter Mott Councilmember City of Napa	Charles Gravett, III Public Appointee City of Napa	Charles Shinnamon Public Appointee County of Napa
Tim Healy General Manager		Cheryl Schuh Board Secretary	John Bakker Legal Counsel	

REGULAR MEETING **Wednesday, November 18, 2015** **1515 SOSCOL FERRY ROAD**

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Avoiding Hand Injuries**

Hand injuries are among the most common of work-related injuries. Such injuries are also becoming more costly. According to the National Safety Council, a single hand laceration can cost over \$12,000 in direct and related costs; if a tendon is severed, the cost can approach \$70,000. When the expense of a single injury can far exceed the full cost of an entire hand protection program, selecting the most effective cut-resistant apparel and PPE becomes an especially critical decision.

Gloves protect hands from injuries. If only it was as simple to say that if all workers, would just wear gloves, then more than 1 million hospital emergency visits by U.S. workers per year (according to the Centers for Disease Control and Prevention) could be avoided. Are you wearing the proper gloves for the work you are doing?

The District is Lost-Time Accident Free Since April 21, 2015.

5. PUBLIC COMMENT PERIOD (five minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on November 4, 2015.
- B. Receive County of Napa Voucher Register Dated 10/20/15 through 11/02/15.
- C. Authorize Chair to sign an Indemnification Agreement (with Harrington) associated with the Big Ranch Road Subdivision for off-site Improvements within a District Sanitary Sewer Easement.
- D. Authorize the Purchasing Agent to execute Task Order No. 49 with GHD to provide Professional Services for the Inflow and Infiltration (I&I) Reduction Program (CIP 13705) for collection system flow monitoring in the amount of \$141,855.
- E. Accept the Big Ranch Road Subdivision Sanitary Sewer Improvements for Maintenance and

Operation and release performance bond in the amount of \$329,390 following receipt of Maintenance Bond in the amount of \$32,939.

- F. Receive and file the Quarterly Report and Priority Project Status for July, August, September 2015.
- G. Receive status report on the Los Carneros Water District Recycled Water Project (CIP15718) for the month of October 2015.
- H. Receive status report on the MST Recycled Water Project (CIP 14726) for the month of October 2015.

8. REGULAR CALENDAR

- A. Receive presentation on sewer service rate study policy alternatives, and provide direction to staff.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association (11/06/15)

12. UPCOMING MEETINGS

- | Regular Board meeting - December 2, 2015
- | North Bay Watershed Association meeting - December 4, 2015
- | NBWRA Board meeting - December 14, 2015
- | Regular Board meeting - December 16, 2015

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN: 057-010-036 and part of APN# 057-010-037 (Somky Ranch)
Agency Negotiator: Tim Healy, General Manager
Negotiating parties: Capbridge
Under negotiation: Price and terms of payment

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, December 2, 2015 at 4:00 P.M.