



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u>	<u>Vice-Chair</u>	<u>Director</u>	<u>Director</u>	<u>Director</u>
Jill Techel Mayor City of Napa	Keith Caldwell Supervisor County of Napa	Peter Mott Councilmember City of Napa	Charles Gravett, III Public Appointee City of Napa	Charles Shinnamon Public Appointee County of Napa
Tim Healy General Manager		Cheryl Schuh Board Secretary	John Bakker Legal Counsel	

REGULAR MEETING **Wednesday, November 4, 2015** **1515 SOSCOL FERRY ROAD**

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Don't Ignore Warning Signs**

Ignoring warning signs is risky business. Whether you're on the highway, in the field, lab, yard or treatment plant, getting home alive and well can come down to instantly recognizing and obeying a sign, workplace phrase, color or symbol. In the work place, signs are there to give warning. The job of Napa Sanitation District employees is to know what each sign means and to act accordingly. If you're not sure what to do, or how to do it, then STOP WORK and notify your supervisor. Ignoring a simple sign can bring harm to you and to those around you. Safety and Compliance is everyone's responsibility.

The District is Lost-Time Accident Free Since April 21, 2015.

5. PUBLIC COMMENT PERIOD (five minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on October 21, 2015.
- B. Receive County of Napa Voucher Register Dated 10/06/15 through 10/19/15.
- C. Cancel the regular meetings on January 6, 2016 and January 20, 2016 and schedule one meeting for the month on January 13, 2016.
- D. Approve resolution granting relief on application at 3217 Browns Valley Road (APN 050-400-004) due to special circumstances and authorize General Manager to execute the Outside Service Agreement once signed by applicant.
- E. Adopt Resolution Accepting Completion and Directing General Manager/District Engineer to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Upper Lateral Rehabilitation - Basin L Project (CIP 15701).

- F. Authorize General Manager to Sign an Easement Agreement for the HDD Napa River Crossing with California State Wildlife Conservation Board.
- G. Adopt Resolution Establishing Terms and Conditions and Ordering Annexation of Territory - 2101 Big Ranch Road and 2129 Big Ranch Road (APN's 038-170-001 and 038-170-002) - Big Ranch Road No. 6 - District Annexation 000020.
- H. Adopt resolution and authorize the Plant Manager to execute an Industrial User Permit with Kimberton Wines, LLC.
- I. Receive General Manager's Report for September, 2015.

8. REGULAR CALENDAR

- A. Discuss policy options and considerations for scholarship support.
- B. Receive presentation from staff regarding the status of the Solar Project and the Stationary Battery Storage Project.
- C. Adopt Resolution Accepting Completion and Directing General Manager / District Engineer to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Phase 1 Recycled Water Expansion Project (CIP 13714).
- D. Receive Presentation from Staff and discuss the 10-year Capital Improvement Program.
- E. Consider Attendance at the CASA Conference to be held in Palm Springs, CA January 20th through January 22nd, 2016.
- F. Discuss start time of Board meeting to hold ribbon cutting ceremony on November 18, 2015.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. NBWRA State Legislative Tour (10/8/15)
NBWRA Board Meeting (10/26/15)

12. UPCOMING MEETINGS

- | Regular Board meeting - November 18, 2015
- | Regular Board meeting - December 2, 2015
- | North Bay Watershed Association meeting - December 4, 2015
- | NBWRA Board meeting - December 14, 2015
- | Regular Board meeting - December 16, 2015

13. ADJOURN TO CLOSED SESSION (If necessary)

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Portions of APN 057-020-056-000, 057-020-057-000 and 057-202-057 (Jameson Canyon Ranch)

Agency negotiator: Tim Healy

Negotiating parties: Napa United Soccer Club

Under negotiation: Price and terms of payment

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, November 18, 2015 at 4:00 P.M.