



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

| <b><u>Chair</u></b>                  | <b><u>Vice-Chair</u></b>                       | <b><u>Director</u></b>                      | <b><u>Director</u></b>                                   | <b><u>Director</u></b>                                  |
|--------------------------------------|--|---|--|---|
| Jill Techel<br>Mayor<br>City of Napa | Keith Caldwell<br>Supervisor<br>County of Napa | Peter Mott<br>Councilmember<br>City of Napa | Charles Gravett, III<br>Public Appointee<br>City of Napa | Charles Shinnamon<br>Public Appointee<br>County of Napa |
| Tim Healy<br>General Manager         |  | Cheryl Schuh<br>Board Secretary             | John Bakker<br>Legal Counsel                             |   |

## **REGULAR MEETING** **Wednesday, September 2, 2015** **1515 SOSCOL FERRY ROAD**

### **GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at P.O. Box 2480, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - What to do during an Earthquake**

Earthquakes strike suddenly without warning. Knowing how to react can help ensure your safety. When an earthquake starts drop, cover and hold on. Minimize your movements to a few steps to a nearby safe place and if you are indoors, stay there until the shaking has stopped and you are sure exiting is safe. Stay away from windows, outside doors and walls, and anything that could fall, such as lighting fixtures or furniture. If you are in bed, STAY there and COVER your head and neck with a pillow. At night, hazards and debris are difficult to see and avoid. Research has shown that attempts to move in the dark result in more injuries than remaining in bed. DO NOT get in a doorway as this does not provide protection from falling or flying objects and you likely will not be able to remain standing. Being prepared and knowing what actions to take go a long way in staying safe. For more information on earthquake preparedness please visit Ready.Gov.

**The District is Lost-Time Accident Free Since April 21, 2015.**

**5. PUBLIC COMMENT PERIOD (five minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on August 5, 2015.
- B. Receive County of Napa Voucher Register Dated 07/21/15 through 08/17/15.
- C. Accept the Employee and Board of Directors Reimbursement Report for FY 2014-15.
- D. Adopt the accompanying budget amendment resolution authorizing staff to post the FY 2014-15 depreciation expense estimated to be about \$7,600,000.
- E. Adopt the accompanying resolution authorizing staff:
  - I To carry forward unspent FY 2014-15 Operating budget appropriations in the amount of

\$136,250, according to the attached detailed sheet; and

- I To carry forward unspent FY 2014-15 Capital budget appropriations in the amount of \$2,988,550, according to the attached detailed sheet.

- F. Approve the attached resolution authorizing the Director of Administrative Services/CFO to apply for a Proposition 1 grant from the State Water Resources Control Board for the Recycled Water Pump Station Expansion - North/South Split (CIP #14727).
- G. Adopt a resolution authorizing execution of quitclaim deeds over a portion of APN 046-541-002, 046-541-003, 046-541-004 and 046-541-005, a resolution granting said interest in and over said real properties.
- H. Adopt a resolution authorizing execution of quitclaim deed over a portion of APN 042-312-011, 042-312-036, 042-312-037, and 042-312-038, a resolution granting said interest in and over said real property to Oak Creek Terrace LP, Browns Valley Self Storage LLC, and Michael & Catherine Giovannoni.
- I. Accept the Devlin Road Recycled Water Improvements, by Barrel Ten Quarter Circle Land Company, Inc., for Maintenance and Operation; and authorize release of bonds in the amount of \$535,730, when appropriate.
- J. Receive status report on the MST Recycled Water Project (CIP 14726) for the month of July 2015.
- K. Receive status report on the Phase 1 Recycled Water Expansion Project (CIP 13714) for the month of July 2015.
- L. Receive status report on the Influent Pump Station (IPS) Expansion Project (CIP 13724) for the month of July 2015.
- M. Receive status report on the Los Carneros Water District Recycled Water Project (CIP15718) for the month of July 2015.
- N. Receive and file the Quarterly Report and Priority Project Status for April, May, June 2015.
- O. Receive General Manager's Report for July, 2015.

**8. REGULAR CALENDAR**

- A. Adopt Resolution Electing to Rescind the Health Benefit Vesting Requirement for Future Annuitants under Section 22893 of the Public Employees' Medical and Hospital Care Act.
- B. Approve Side Letter Agreement No. 2 of MOU with Teamsters Local 315 Rank & File and Supervisors Units, and Association of Management Professionals of Napa Sanitation District (AMPNSD) regarding Retiree Health Coverage.
- C. Discuss the proposed work plan for the sewer service charge and capacity charge rate study, and provide direction to staff.
- D. Receive presentation from staff and discuss renewal & replacement policy options for sewers.
- E. Receive Presentation from Staff on the LAFCO Sphere of Influence Review and Update

**9. GENERAL MANAGER REPORT****10. LEGAL COUNSEL REPORT****11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION****12. UPCOMING MEETINGS**

- | North Bay Watershed Association - September 11, 2015
- | Regular Board meeting - September 16, 2015
- | Regular Board meeting - October 7, 2015 (may cancel)
- | Regular Board meeting - October 21, 2015
- | NBWRA Board meeting - October 26, 2015

**13. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case  
Facts and circumstances: Correspondence from Richard Van Duzer to District Counsel, dated January 8, 2015

**14. RECONVENE TO OPEN SESSION****15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, September 16, 2015 at 4:00 P.M.**