



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Keith Caldwell Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Charles Gravett, III Public Appointee City of Napa	<u>Director</u> Charles Shinnamon Public Appointee County of Napa
-------------------------------------------------------------	----------------------------------------------------------------------------	-----------------------------------------------------------------------	------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------

Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, September 16, 2015
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - FEMA National Preparedness Month**

September is the Federal Emergency Management Agency's (FEMA) National Preparedness Month (NPM). Launched in 2004, NPM is FEMA's national annual preparedness outreach which aims to educate and empower Americans to prepare for and respond to all types of emergencies, including natural disasters reaching from hurricanes, tornadoes, and floods to shootings, cyber incidents, and even acts of terrorism. We at the Napa Sanitation District join FEMA in encouraging our employees and customers to be prepared in the event of an emergency. For more information on how you can prepare please visit FEMA's site at www.ready.gov

The District is Lost-Time Accident Free Since April 21, 2015.

5. PUBLIC COMMENT PERIOD (five minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on September 2, 2015.
- B. Receive County of Napa Voucher Register Dated 08/18/15 through 08/31/15.
- C. Adopt Resolution Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act - Health Insurance for 2016.
- D. Cancel the Regular Board meeting on October 7, 2015 due to lack of business.
- E. Approve Home Benefit IQ Program as an authorized benefit for all District employees.
- F. Concur with CEQA determination in City of Napa Resolution R2011-31, prepared and adopted by the City of Napa, lead agency under CEQA for the development project; set bond amount at \$224,250; and authorize Chair to sign the Improvement Agreement for the Mayacamas Vista Estates

Subdivision.

- G. Authorize the surplus and sale at auction of vehicle #301 (1983 12' Gregor aluminum V-hull boat).
- H. Authorize the Purchasing Agent to execute an agreement, with terms substantially similar to the attached, between the Napa Sanitation District and SNF Polydyne for the supply of polymer.
- I. Accept the Oak Creek Terrace Sanitary Sewer Improvements for Maintenance and Operation and release performance bond in the amount of \$82,450 following receipt of Maintenance Bond in the amount of \$8,245.
- J. Authorize an increase of change order signing authority for the General Manager from \$500,000 to a maximum of \$700,000 for the Phase 1 Recycled Water Expansion Project (CIP 13714) for a potential total approved contract amount of \$12,666,116.
- K. Authorize an increase of change order signing authority for the General Manager from \$500,000 to a maximum of \$750,000 for the MST Recycled Water Pipeline Project (CIP 14726) for a potential total approved contract amount of \$8,397,432.
- L. Receive status report on the Influent Pump Station (IPS) Expansion Project (CIP 13724) for the month of August 2015.
- M. Receive status report on the Los Carneros Water District Recycled Water Project (CIP15718) for the month of August 2015.
- N. Receive status report on the MST Recycled Water Project (CIP 14726) for the month of August 2015.

8. REGULAR CALENDAR

- A. Receive report from Staff on Laird Vineyard's request for recycled water and provide direction to Staff.
- B. Receive an updated presentation from staff and discuss renewal & replacement policy options for sewers.
- C. Receive Presentation by Catherine Morey, Engineering Intern on Summer Internship Projects.

D. Receive presentation on Septic Hauler Characterization study.

E. Receive a presentation on Operator Succession.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - October 2, 2015
- | Regular Board meeting - October 7, 2015 (on agenda to cancel meeting)
- | Regular Board meeting - October 21, 2015
- | NBWRA Board meeting - October 26, 2015
- | Regular Board meeting - November 4, 2015

13. ADJOURN TO CLOSED SESSION (If necessary)

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case

Facts and circumstances: Correspondence from Richard Van Duzer to District Counsel, dated January 8, 2015

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on, Wednesday, October 7, 2015 at 4:00 P.M.