



## Upper Valley Waste Management Agency Board Agenda Letter

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**TO:** Board of Directors  
**FROM:** Steven Lederer - Manager  
Upper Valley Waste Management Agency  
**REPORT BY:** Alice Ramirez, Senior Office Assistant - 259-6716  
**SUBJECT:** Manager's Report

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### **RECOMMENDATION**

#### **MANAGER'S REPORT**

**DISCUSSION AND POSSIBLE ACTION:** Manager to provide an update on the status of current activities and obtain Board direction where applicable on the items within.

### **EXECUTIVE SUMMARY**

Manager to provide an update on the status of current activities.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

#### **Monthly Financial Reports and Draft 2017/2018 Agency Budget**

The most recent financial report is attached. No concerns to note based on current revenue and spending patterns, with the exception of increased staff and legal expenses due to various requests by the Board. The draft 2017/2018 budget is attached, and largely mirrors the 2016/2017 budget.

The current budget is not entirely balanced, because by design we are making use of existing reserves to provide useful services and update our administrative practices.

Communications From Customers

None

Update On Contract Revisions

Per Board direction, Counsel has been working on an administrative update of the Franchise Agreements for UVDS and CFL. We have created a first draft of the UVDS agreement, and reviewed it with our Auditor. We should be able to complete it and make the draft available for the Company to review in May. Once we have conceptual agreement to the UVDS contract we will commence on CFL. We hope to have both back to the Board by late summer.

Investigation into Options for Accepting Vineyard Waste

See attached notes, gleaned from a recent meeting with the Agricultural Commissioner (Greg Clark), UVDS, NCRWS, and several growers. The Agency Manager will discuss in more detail at the meeting.

**SUPPORTING DOCUMENTS**

- A . Financials
- B . Draft 2017-2018 Budget
- C . Why Grape Growers Burn

Recommendation: Approve  
Reviewed By: Steven Lederer