



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/7/2016

Agenda Placement: 10B

## Napa County Planning Commission Board Agenda Letter

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**TO:** Napa County Planning Commission  
**FROM:** Charlene Gallina for David Morrison - Director  
Planning, Building and Environmental Services  
**REPORT BY:** Melissa Frost, Administrative Secretary II - 707-299-1380  
**SUBJECT:** ELECTION OF 2017 PLANNING COMMISSION OFFICERS

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### **RECOMMENDATION**

#### **ELECTION OF 2017 PLANNING COMMISSION OFFICERS**

**Staff Recommendation:** Elect Chairperson and Vice-Chairperson for the 2017 calendar year.

**Staff Contact:** Melissa Frost 299-1380 or [melissa.gray@countyofnapa.org](mailto:melissa.gray@countyofnapa.org)

### **EXECUTIVE SUMMARY**

Planning Commission Bylaws set forth that the Commission shall hold an election of officers for the coming year at the last regular meeting of the current year. Staff requests that the Commission elect a Chair and Vice-Chair by simple motion. New officers will assume their roles at the first regular meeting of 2017.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

**SUPPORTING DOCUMENTS**

None

Napa County Planning Commission: Approve

Reviewed By: Charlene Gallina