



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/16/2015

Agenda Placement: 10A

## Napa County Planning Commission Board Agenda Letter

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**TO:** Napa County Planning Commission  
**FROM:** David Morrison - Director  
Planning, Building and Environmental Services  
**REPORT BY:** Melissa Frost, Administrative Secretary II - 707-299-1380  
**SUBJECT:** ADOPTION OF THE 2016 PLANNING COMMISSION MEETING CALENDAR

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### **RECOMMENDATION**

#### **ADOPTION OF THE 2016 PLANNING COMMISSION MEETING CALENDAR**

**Request:** Adopt the regular meeting schedule for 2016.

**Staff Contact:** Melissa Frost 299-1380 or [melissa.gray@countyofnapa.org](mailto:melissa.gray@countyofnapa.org)

### **EXECUTIVE SUMMARY**

The Commission's Bylaws require the Commission to adopt a regular meeting calendar for the upcoming year at the last regular meeting of the current year. The proposed schedule is attached. If acceptable, it is requested that the Commission adopt the 2016 calendar by simple motion.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

**SUPPORTING DOCUMENTS**

A . 2016 Meeting Calendar

Napa County Planning Commission: Approve

Reviewed By: Charlene Gallina