



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 8/4/2016

Agenda Placement: 6A

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Richard Luthy - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

SUBJECT: FY 2017 BUDGET ADJUSTMENT

RECOMMENDATION

FY 2017 BUDGET ADJUSTMENT

REQUESTED ACTION: Approval and authorization for the Executive Director to sign the following budget adjustment with offsetting revenues from Fund Balance:

1. NVW 001 establishing FY 2017 Professional Services Appropriations in the amount of \$19,000 and Infrastructure Appropriations in the amount of \$226,000 for the ACSL Seismic Tank Project 14811, for a total amount of \$245,000; and
2. NVW 001 adjusting FY 2017 Professional Services Appropriations by \$278,000 and Infrastructure Appropriations by \$2,000,000 for a total of \$2,278,000 for the DRTS Phase 2 Project 15811.

EXECUTIVE SUMMARY

The FY 16-17 Budget anticipated that the Storage Tank Seismic Upgrades project at the American Canyon Sanitary Landfill would be completed in FY 15-16, so funds for the project were not budgeted in FY 16-17. Because one of the new storage tanks was damaged in transit, and a new tank had to be manufactured, the project was delayed and has carried over into the first part of FY 16-17. The proposed budget adjustment will provide sufficient funds to complete the project.

The FY 16-17 budget was based on an assumption of 80% completion of the Devlin Road Transfer Station Pavement Rehabilitation Phase 2 project in FY 15-16. Based on expenditures through June 30, 2016, the project is about 40% complete. Significant factors in the relatively low completion percentage through FY 15-16 are the project's complexity and delays in approval and shipping of the new scales, which are a significant portion of project costs. The scales are currently on site, and installation is scheduled for the week of August 8. The

proposed budget adjustment will allow unspent funds budgeted for FY 15-16 to be carried over into FY 16-17 in order to complete the project.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The FY 16-17 Budget anticipated that the Storage Tank Seismic Upgrades project at the American Canyon Sanitary Landfill would be completed in FY 15-16, so funds for the project were not budgeted in FY 16-17. Because one of the new storage tanks was damaged in transit, and a new tank had to be manufactured, the project was delayed and has carried over into the first part of FY 16-17. The proposed budget adjustment carries forward the remaining funds to provide sufficient budget to complete the project.

The FY 16-17 budget was based on an assumption of 80% completion of the Devlin Road Transfer Station Pavement Rehabilitation Phase 2 project in FY 15-16. Based on expenditures through June 30, 2016, the project is about 40% complete. Significant factors in the relatively low completion percentage through FY 15-16 are the project's complexity and delays in approval and shipping of the new scales, which are a significant portion of project costs. The scales are currently on site, and installation is scheduled for the week of August 8. The proposed budget adjustment will allow unspent funds budgeted for FY 15-16 to be carried over into FY 16-17 in order to complete the project.

SUPPORTING DOCUMENTS

A . Proposed Budget Adjustment

Executive Director: Approve
Reviewed By: Martha Burdick